AISSMS
COLLEGE OF ENGINEERING
ज्ञानम् सकलजनहिताय
(Accredited by NAAC with grade A+)

Internal Quality Assurance Cell

STAKEHOLDERS FEEDBACK
ANALYSIS AND ACTION TAKEN
REPORT

DEPARTMENT
OF
CIVIL ENGINEERING

Academic Year 2019 – 20

HEAD OF DEPARTMENT
CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

We, at AISSMS COE firmly believe that one can improve if one knows the shortcomings. The various feedback systems in our institution are a testimony to our belief. AISSMS COE employs a transparent and robust feedback system.

The purpose of this feedback process is to provide a structure for obtaining, summarizing and documenting information on the stakeholder perceptions of the quality and effectiveness of the Institute's processes and procedures for various academic and administrative activities.

Various modes of interaction with all internal and external stakeholders are planned at department level as mentioned in below table. Suggestion received from these interactions are analyzed and corrective actions are initiated at department level.

S. N.	Nature of interaction	Frequency
01	Induction program for all classes	At the start of academic year
02	Program Assessment and Quality Improvement Committee meetings	Twice in a semester
03	Department Advisory Board meeting	Once in a year
04	Department meetings with faculty	Every week
05	Parent meet	Once in a academic year
06	Industry meet	Once in a academic year
07	Alumni meet	Once in a academic year
08	Feedback of stakeholders on curriculum	Once in a academic year
09	Student – faculty feedback	Twice in a semester
10	Meeting / interaction of HoD / Principal with students	Once in a academic year
11	Feedback from students on infrastructure and facilities	Once in a academic year
12	Course End Survey	At the end of semester
13	Exit survey from students and faculty	Once in a academic year
14	Any other mode of interaction with stakeholders / suggestions	Throughout year

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1	Guidelines for online teaching were sought.	Online teaching for different subjects was discussed.
2	The teaching aids required for online lectures and practical was listed.	The teaching aids were procured and kept available in the department for use.

05. Parent meet

Parents meet is scheduled every semester in a year. Number of points related to the department, academics, training and placement, examination etc. are discussed by respective class GFM and Head of the Department.

S.N.	Suggestions received	Action Taken
1	Suggestions regarding online examination and Industry interaction.	Students are provided with MCQ and university notices are circulated on WhatsApp groups of students through GFM. Department organizes expert sessions by Industry persons.
2	Parents wanted their wards tobe industry ready.	Session regarding placement interviews was scheduled with the industry professionals.

06. Alumni meet

Alumni meet was not conducted in Face-to-Face mode due to covid pandemic, however alumni interaction was held in an online mode. Coffee with Alumni Series was started during this period.

S.N.	Suggestions received	Action Taken
1	Alumni assistance for BE final year project.	BE civil students were motivated for doing internship and projects with the help of alumni.

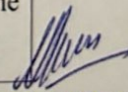## 07. Feedback of stakeholders on curriculum

Stakeholders feedback on curriculum was collected and analyzed by the Department and communicated to IQAC. The suggestions were discussed with Program Assessment and Quality Improvement Committee and action plan was proposed for execution.

A) Students

S.N.	Suggestions received	Action Taken
1	Contents in the course required in the industry should have more practical exposure.	Those contents are covered during industrial visits.
2	Personality development courses to initiate.	Soft skill course is conducted.

B) Faculty

S.N.	Suggestions received	Action Taken
1	Suggestions regarding Curriculum gap and improvement in syllabus structure, received from	Suggestions are communicated to University through proper channels in order to reflect in the revised syllabus.

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Course End Survey

Course end survey is taken for each course at the end of semester.

S.N.	Suggestions received	Action Taken
1	Software knowledge in details	Workshop arranged

13. Exit survey from students and faculty

S.N.	Suggestions received	Action Taken
1	Appropriateness of Course outcomes	Attainment found out

P R Abdale

Name and Sign

Academic Coordinator /
PAQIC Coordinator

Name and Sign
Head of Department

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CIVIL ENGINEERING
AISSMS's COE, PUNE-1.

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STAKEHOLDERS FEEDBACK

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DEPARTMENT

OF

COMPUTER ENGINEERING

Academic Year 2019 – 20

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01. Induction program for all classes

Details of activity conducted (in brief)

S.N.	Suggestions Received	Action Taken
1	Students were given brief about all the activities carried in the department	Information about all the activities and chapters / Clubs conducted in the department was given to the students

02. Program Assessment and Quality Improvement Committee Meetings

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
1	Suggestions were received to prepare question paper as per blooms taxonomy	Module coordinators were instructed to verify question papers

03. Department Advisory Board meeting

DAB meeting

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Industry oriented activities to be increased in the department	Industry visits/ Guest lectures were conducted.

04. Department meetings with faculty

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	To increase interaction with industries	MoU's were initiated

05. Parent meet

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Suggestions were received to make students industry ready through hands-on sessions, internships.	Peer learning was encouraged through Codigo Madrid club
	To increase interaction with industries	MoU's were initiated

06. Industry meet

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	To increase interaction with industries	MoU's were initiated
	Planning of Industry visit	Industry visit conducted

07. Alumni meet

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Motivate and encourage students for skill-based courses	Guest lectures were arranged for various subjects
	Soft Skill training to be organized	Soft Skill training sessions were conducted

08. Feedback of stakeholders on curriculum

Details of activity conducted (in brief)

A) Students

S.N.	Suggestions received	Action Taken
	Guidance on higher education in foreign countries to be provided	Sessions on study abroad was conducted

B) Faculty

S.N.	Suggestions received	Action Taken
	Gap identification of new syllabus subjects was identified	The gaps were communicated to BOS

C) Employee

S.N.	Suggestions received	Action Taken
	Industry related skills to be incorporated	Faculties were suggested to incorporated content beyond syllabus in their respective subjects

D) Alumni

S.N.	Suggestions received	Action Taken
	Motivate and encourage students for skill-based courses	Guest lectures were arranged for various subjects
	Focus to be given on personality development of students	Soft skill training was arranged at college level

E) Parents

S.N.	Suggestions received	Action Taken
	Guidance on higher education in foreign countries to be provided	Sessions on study abroad was conducted
	Suggestions were received to make students industry ready through hands-on sessions, internships.	Peer learning was encouraged through Codigo Madrid club

09. Student – faculty feedback

Details of activity conducted (in brief)

	Gap identification of new syllabus subjects was identified	The gaps were communicated to BOS
	Focus to be given on practical related subjects	Various simulation and open-source platform were used. Mini projects were developed

10. Meeting / interaction of HoD / Principal with students

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Students were instructed to attend classes regularly and participate in various national level competition	Monitoring of student's attendance through ERP.

11. Feedback from students on infrastructure and facilities

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Use of ICT tools was suggested	Projectors/ smart board was installed in the department

12. Course End Survey

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Faculties were instructed to map the respective subject course outcomes	Analysis on Course End survey conducted

13. Exit survey from students and faculty

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken
	Analyze and evaluate performance of various software used	Open-source platform like python and many more were used
	Competencies acquired in design and development of software solutions through National Level Events.	Participation of students in various national level events like SIH.

14. Any other mode of interaction with invited guests / eminent personalities /experts from various fields and suggestions received

Details of activity conducted (in brief)

S.N.	Suggestions received	Action Taken

Dr S F Sayyad
Name and Sign

Academic Coordinator /
PAQIC Coordinator

Name and Sign

Head of Department

H.O.D.
Computer Engg Dept
AISSMS COE Pune

Principal

Copy to:

1. IQAC
2. Establishment

28 August 2020

Stakeholder Feedback Report and Action Taken Report
Year 2019-20
ELECTRICAL DEPARTMENT

The purpose of this Policy is to provide a framework for obtaining, summarizing and documenting information on student and stakeholder perceptions of the quality and effectiveness of the Institute's curriculum for use in program evaluation, accreditation and other academic quality assurance processes and activities. The scope of this Policy covers all the programs run by AISSMS College of Engineering, Pune . Specifically, this Policy provides a framework for: Monitoring and improving the quality of students' learning experiences through the timely collection, analysis and reporting of student feedback concerning teaching, learning and assessment Providing students and stakeholders with the opportunity to actively participate in the continual improvement of programs. Recognizing, documenting, supporting and extending good practices for effective implementations of curriculum provided by affiliating University Ensuring the provision of information to students and stakeholders regarding the consideration of feedback collected over time, including actions taken to address concerns raised in any feedback received. Responsibilities The Academic Coordinator and the Administrative officer are jointly responsible for the collection, analysis and reporting of stakeholder feedback relating to academic programs. Coordination of responses to feedback will be the responsibility of the Heads of Departments. Policy Provisions General Provisions All students and stakeholders have the opportunity to provide feedback Student feedback is a core component of program evaluation but feedback is also sought from Alumni, Graduates, Parents, Industry partners and Academic peers Feedback processes will be systematic, rigorous and respectful of the rights of students and staff and will incorporate strategies to maximise student participation. A range of feedback mechanisms including surveys, focus groups, informal comments and other participatory activities will be employed as appropriate. Collecting Feedback: The Institute seeks student feedback in a form which can be captured, analyzed and reported every time a course is delivered through course-end survey. A core set of questions will form the basis of a survey deployed to systematically evaluate teaching and learning in all UG PG courses. Stakeholder feedback will be collected as required for specific purposes using methods appropriate for the specific feedback sought. Actions on summarized feedback: All the feedbacks received from various stakeholders are summarized and analysis is carried out at department level. Recommendations made from the feedback comprise, recommendations to Board of studies for changes in the syllabus of the university and the suggestions made to management on procurement of facilities and equipments. Recommendations received from the heads are discussed in ADC meeting and forwarded to management for approval/sanctions. The whole objective of the this policy is effective implementation of Curriculum for better learning and continuous improvement of the processes and practices.

Head

Department of Electrical Engineering
AISSMS College of Engineering, Pune