



AISSMS COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय
Accredited by NAAC with "A+" Grade



Dr D S Bormane
Principal

No. AISSMSCOE/PRIN/ 375/2022-23

Date : 20 April 2023

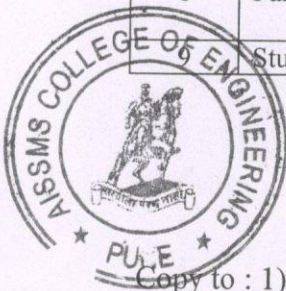
REVISED OFFICE ORDER

Subject: Internal Quality Assurance Cell (IQAC).

Reference : 1) Office Order No. AISSMSCOE/PRIN/97-1/2017-18, dated 21.08.2017
2) Office Order No. AISSMSCOE/PRIN/108/2020-21, dated 20.01.2021

With reference to the above Office order, The **Internal Quality Assurance Cell (IQAC)** is re-constituted as per the guidelines of National Assessment and Accreditation Council (NAAC) with effect from 20.04.2023 till further orders.

Sr No	Category	Post	Name & Designation of Committee members
1	Chairperson	Head of the Institution	Dr Dattatraya Shankar Bormane, Principal
2	Coordinator	Associate Professor in Mechanical Engineering	Dr Chandrakishor Shirang Choudhari, Associate Professor in Mechanical Engineering
3	Administrative officers	Head of Department	Dr (Mrs) Ashwini Avinash Godbole, Professor in Electrical Engineering
		Head of Department	Dr Makrand Yashwant Naniwadekar, Assistant Professor in Chemical Engineering
		Co ordinator, NAAC Steering Committee	Dr Dinesh Yashwant Dhande, Professor in Mechanical Engineering
		Administrative Officer	Mr Abhijit Bhawanrao Bhonsle, Administrative Officer
		Registrar	Mr Santosh Prabhakar Pimpale, Registrar
4	Faculty	Chemistry	Dr Deepak Vitthal Nighot, Associate Professor in Chemistry
		Computer Engineering	Dr (Mrs) Shabnam Farook Sayyad, Associate Professor in Computer Engineering
		Civil Engineering	Dr Ganesh Chandrakant Chikute, Assistant Professor in Civil Engineering
		E&TC Engineering	Shri Nitin Pandurang Mawale, Assistant Professor in Electronics Engineering
5	Management Member	Joint Secretary, AISSM Society	Mr Suresh Pratap Shinde Honorary Joint Secretary, AISSM Society, Pune - 5
6	Industry	Ex. MD, Kirloskar Oil Engines Limited, Pune	Mr R R Deshpande
7	Employer	HR Regional Head, TCS, Pune	Mr Shekhar Kamble
8	Parent	Barclays Solution Architeet	Mr Waghavkar Sujit
	Student	Overall General Secretary, General Students Association	



Dr D S Bormane
Principal

Copy to : 1) All Members for kind information. 2) All HOD's for information and necessary action.
3) Establishment Section

Copy submitted to the Honorary Secretary, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune – 411005 for kind information.





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Minutes of IQAC Meeting

IQAC meeting for Academic Session 2022-23 was held on 9th May 2023 at 11.30 AM. The following members attended the meeting.

S. N.	Name of member	Designation
01	Dr D S Bormane	Principal and Chairman, IQAC
02	Dr C S Choudhari	Coordinator, IQAC
03	Dr A A Godbole	Head of Department, Electrical Engineering
04	Dr M Y Naniwadekar	Head of Department, Chemical Engineering
05	Dr D Y Dhande	NAAC Coordinator
06	Mr Abhijeet Bhonsle	Administrative officer
07	Mr S P Pimpale	Registrar
08	Dr D V Nighot	Associate Professor in Chemistry
09	Dr S F Sayyad	Associate Professor in Computer Engineering
10	Dr G C Chikute	Assistant professor in Civil Engineering
11	Dr N P Mawale	Assistant professor in E & TC Engineering
12	Dr M R Phate	NBA Coordinator

Principal, Dr. D S Bormane opened the meeting with welcome note. IQAC Coordinator, Dr C S Choudhari briefed members about communication from NBA office regarding visit of NBA team to six programs of the institute during 26, 27 and 28 may 2023.

Agenda 1: Review of minutes of last IQAC Meeting

The minutes of the last meeting conducted on 21/11/2022 were readout with a formal discussion. Review of action taken for all the initiatives was taken.

Agenda 2: Preparations for visit of NBA peer team

Dr M R Phate presented all the preparations done by departments and institute level portfolios. With reference to this, Principal Dr D S Bormane provided guidelines and following decisions have been taken.




1. Any pending work related to infrastructure to be communicated to higher authorities on urgent basis.
2. Website to be updated on priority basis. Departments and concerned should communicate required changes to Institute level website coordinator.
3. External expert visit to be scheduled by every department. During experts visit HoD presentation and all the documentation to be kept ready for verification. Filing should be with indexing.
4. Updated SAR to be finalised at earliest.
5. All the laboratories to be kept ready with all aspects, including project lab and department library.
6. Every department should identify and invite parents, alumni, employers and industry persons for the scheduled interaction with NBA peer team.
7. Knowledge walls, instructional boards should be fitted at proper places.
8. HoD presentations should be in line with Principal presentation.
9. Awareness sessions on OBE to be organised for students.
10. Meeting of all HoDs and finance officer to be scheduled for discussion on financial aspects.
11. Timetable to be prepared by departments for 26 and 27 May 2023, during NBA team visit, considering the occupancy of class rooms and laboratory.

Dr D S Bormane summarized the meeting with best wishes to all departments and proposed vote of thanks.

Dr C S Choudhari
Coordinator, IQAC

Dr D S Bormane
Principal





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Action Taken report

IQAC Meeting held on 09th May 2023

Action taken report for the IQAC meeting held on 09th May 2023.

Sr No	Agenda Item	Resolution	Action taken
01	Review and confirmation of minutes of last IQAC Meeting	Minutes of meeting confirmed and approved.	Noted.
02	Preparations for visit of NBA peer team	Review of the work carried out by all departments was taken. 1. Decided to take follow up regarding infrastructural pending work . 2. Website to be updated. 3. Decided to have mock visit to each department. 4. Lab development	Following actions were taken. 1. Instructions issued to concerned office staff. 2. All ILC coordinators were instructed to update all the details regarding respective portfolio. 3. Departments were asked to identify experts for respective department.

		<p>5. Involvement of stakeholders</p> <p>6. Presentations by HoD should be in line with Principal presentation.</p> <p>7. OBE awareness session for faculty and students</p>	<p>4. Guidelines regarding Project lab and department library were given to departments in HoD meeting.</p> <p>5. Departments were asked to identify alumni, parents and industry persons for better interaction with departments.</p> <p>6. Principal presentation shared with department.</p> <p>7. At institute level and at department level awareness sessions and workshops were organized.</p>
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Dr C S Choudhari
Coordinator, IQAC

Dr D S Bormane
Principal

