NAAC Criteria -1.3: Curriculum Enrichment

1.3.1 The Institution integrates cross- cutting issues relevant to Professional Ethics Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues addressed through SPPU curriculum

1.3.1.A. Professional Ethics

Savitribai Phule Pune University
SE Chemical Engineering - 2020 Course
209345: Soft Skills
Credits: 1

Teaching Scheme
Practical: 02 Hrs/Week

Examination Scheme:
TW: 25 marks

With a view to meet the trained human resource requirements of the Chemical Process and allied industries, students of Chemical Engineering will go through soft skills. The training of students will be conducted in order to improve their personality. This course has an objective of helping them to find suitable jobs by inculcating soft skills components through appropriate training.

- Art of Communication, Importance of internal and external communication. General Communication process, verbal & Non-verbal Communication. Effective Listening skis.
- Interpersonal Skills, Effective presentation skills, Self-awareness. Dealing with emotions. Team work. Leadership qualities.
- Professional etiquettes, Importance of per-placement talks. How to prepare for a Campus interview. Asking right questions during and after pre-placement talks. Collecting relevant information about the visiting company.
- Preparation of resume Effective Interview and group discussion techniques. Effective body language. Undestanding psychology of interviewers. NLP (Neuro-linguistic programming) & NAC (NeuroAssociative conditioning) techniques. Mock interviews and Group Discussion.
- Effective goal setting. Developing a vision mission and purpose for successful professional life (Designing your career). Creative visualization. Power of positive thinking. Art of Living and leaving for professional success. Eustress & distress. Management of stress and strain through meditation & yoga.

Books Recommended:

1. Stephen R. Covey, The 7 habits of highly effective people, Free Press 1989.
2. Stephen R. Covey, The 8th habit, Free Press 1989.
3. Napoleon Hill, Think and grow rich, The Napoleon Hill Foundation, 2012.
4. Anthony Robins, Awaken the giant within, Free Press; New edition, 1992.
5. Nasha Fitter, You're hired, Penguin India, 2009.

Term Work: Term work and theory are considered to be integral part of the course. Term work shall consist of a journal consisting of regular assignments and presentations completed in the practical class and at home, the total number of assignments should 8, generally covering the topics mentioned above. For the purpose of assignments, extensive use of research papers published in technical journals and articles published in magazines and newspapers may be made available so that there is no repetition by the individuals. Oral presentations exercises and group discussions should be conducted batch wise so that there is a closer interaction. **Students should be sent to industrial visits for exposure to corporate environment.**

BE (Chemical Engineering)-2019 Course
Code: 409345
Elective IV
Credits: 3
409345: (B) Industrial Management and Entrepreneurship

Teaching Scheme:
Lectures : 3 hr / week

Examination Scheme:
In Semester : 30
End Semesters: 70
Total: 100

Unit I: The Entrepreneurial Development Perspective (6 h)
Concepts of Entrepreneurship Development, Evolution of the concept of Entrepreneur, Entrepreneur Vs. Entrepreneur, Entrepreneur Vs. Entrepreneurship, Entrepreneur Vs. Manager, Attributes and Characteristics of a successful Entrepreneur, Role of Entrepreneur in Indian economy and developing economies with reference to Self-Employment Development, Entrepreneurial Culture.

Unit II: Creating Entrepreneurial Venture and Project Management (7 h)
Business Planning Process, Environmental Analysis - Search and Scanning, Identifying problems and opportunities, Defining Business Idea, Basic Government Procedures to be complied with, Technical, Financial, Marketing, Personnel and Management Feasibility, Estimating and Financing funds requirement - Schemes offered by various commercial banks and financial institutions like IDBI, ICICI, SIDBI, SFCs, Venture Capital Funding.

Unit III: Entrepreneurship Development and Government (7 h)
Role of Central Government and State Government in promoting Entrepreneurship - Introduction to various incentives, subsidies and grants, Fiscal and Tax concessions available, Role of following agencies in the Entrepreneurship Development - District Industries Centers (DIC), Small Industries Service Institute (SISI), Entrepreneurship Development Institute of India (EDII), National Institute of Entrepreneurship & Small Business Development (NIESBUD), National Entrepreneurship Development Board (NEDB), Why do Entrepreneurs fail - The FOUR Entrepreneurial Pitfalls (Peter Drucker), Women Entrepreneurs: Reasons for Low / No Women Entrepreneurs, Role, Problems and Prospects. Case studies of Successful Entrepreneurial Ventures, Failed Entrepreneurial Ventures and Turnaround Ventures.

Unit IV: Management Theories and Managerial Work (7 h)
Stages of team development (Tuckman), Team role theory (Belbin), Management roles (Henry Mintzberg), Situational leadership (Blanchard), Hierarchy of needs (Maslow), Five competitive forces (Porter), Interview of mid / large cap industry professional (preferably MBA) to understand practical usage of any of these theories. Business communication**,** communication process, communication styles, and communication forms in organizations, fundamentals of business writing, patterns of business messages, report writing, public speaking and oral reporting, verbal and nonverbal communication, use of visual and presentation aides, and cultural and international dimensions of communication, Organization behavior.

Unit V: Project Management based on Microsoft Project (6 h)

Introduction, Project management concepts, Using Microsoft project, Start your plan, Adding resources to the model, Resource management & crashing, Resource rates & using calendars, Handling multiple projects, uncertain activity times, Tracking, Baseline & reports, Assignment – case study of a project involving various resources, timeline & costs, Business excellence through six sigma and kaizen.

Unit VI: Marketing Management (7 h)

Introduction to the basic concepts and principles of marketing, Consumer Behavior, Marketing Research, Product & Brand Management, Integrated Marketing Communications, Marketing Channels, International Marketing, Internet Marketing, Business-to-Business Marketing, Understanding the role of marketing in society and the firm, marketing concept, market segmentation, target marketing, demand estimation, product management, channels of distribution, promotion and pricing. Introduction to the concepts, principles, and techniques used in gathering, analyzing and interpreting the data for marketing decisions. The role of information in marketing decisions, research problem, formulation, research design methods, measurement and design of research instruments, sampling design, data collection methods, data analysis and presentation of research results.

Reference Books:

1. Entrepreneurship: New Venture Creation - David H. Holt, Prentice Hall PTR, 1992.
2. Entrepreneurship - Robert D. Hisrich, Michael P. Peters, Dean A. Shepherd, McGraw-Hill Education, 2013.
3. The Culture of Entrepreneurship - Brigitte Berger, Ics Press, 1991.
4. Project Management - K. Nagarajan, New Age International, 2004.
5. Dynamics of Entrepreneurship Development - Vasant Desai, Himalaya Publishing House, 2001.
6. Entrepreneurship Development**:** An Interdisciplinary Approach, S. G. Bhanushali, Himalaya Publishing House, 1987
7. Thought Leaders –ShrinivasPandit, Tata McGraw-Hill Education, 2002.
8. Entrepreneuring: The Ten Commandments for Building a Growth Company, Steven C. Brandt, Archipelago Pub., 1997.
9. Business Gurus Speak - S.N. Chary, 2002.
10. The Entrepreneurial Connection –Gurmit Narula, Tata Mc-Graw Hill.
11. Business Marketing Management: B2B, Michael Hutt, Thomas Speh, Cengage Learning, 2012.

Savitribai Phule Pune University, Pune
Second Year Civil Engineering (2019 Pattern)
Road Safety Management
Audit Course I

Teaching Scheme:
Practical: 01 hrs/week

(Certificate to be issued by institute based on performance assessment)

Road transport remains the least safe mode of transport, with road accidents representing the main cause of death of people. The boom in the vehicle population without adequate road infrastructure, poor attention to driver training and unsatisfactory implementation of regulations have been responsible for increase in the number of accidents. India's vehicle population is negligible as compared to the world statistics; but the comparable proportion for accidents is substantially large. The need for strict enforcement of law to ensure greater safety on roads and an environment-friendly road transport operation is of paramount importance. Safety and security are growing concerns for businesses, governments and the traveling public around the world, as also in India. It is, therefore, essential to take new initiatives in raising awareness, skill and knowledge of students as one of the important stake holders who are expected to follow the rules and policies of the government in order to facilitate safety of individual and safe mobility of others.

Course Objectives:

1. To provide basic overview on road safety & traffic management issues in view of the alarming increase in vehicular population of the country.
2. To explain the engineering & legislative measures for road safety.
3. To discuss measures for improving road safety education levels among the public.

Course Outcomes:

On completion of the course, learners will be able to…
CO1: Summarize the existing road transport scenario of our country
CO2: Explain the method of road accident investigation
CO3: Describe the regulatory provisions needed for road safety
CO4: Identify the safety issues for a road and make use of IRC's road safety manual for conducting road safety audit.

Course Contents (During 1hr Practical Session per week)

Unit I: Existing Road Transport Scenario **(02 Hours.)**

Introduction, national & international statistics related to road transport. Factors responsible for increase in vehicle growth. Share of public transport: importance and current scenario (national & international)

Suggestion for effective content delivery: Displaying updated and authentic statistics & real time scenario images during the session.

Unit II: Road Accidents & its Investi **(03 Hours.)**

Definition of road accident. National & international statistics related to road accidents. Causes of road accident. Remedies / Measures for control road accidents. Methods for accident investigation. Condition diagram & collision diagram. Black spots & its identification based on accident data.

Suggestion for effective content delivery:

i.] Activity related to drawing condition & collision diagram based on actual accident data.

ii.] Activity related to identification of black spots based on actual accident data

Unit III: Motor Vehicle Act & Central Motor Vehicle Rules (03 Hours.)

The Motor Vehicle Act of 1988. Central Motor Vehicle Rules (CMVR) of 1989. Amendments to CMVR – 2017 & 2019.

Suggestion for effective content delivery:

i.] Guest lecture by RTO Officer / Traffic Police Officer.

ii.] Public awareness campaign

Unit IV: Road Safety Audit (RSA) (04 Hours.)

Introduction & importance of RSA. Methodology, phases and checklists for Road Safety Audit as per IRC SP: 88 – 2010 (Manual on Road Safety Audit)

Suggestion for effective content delivery:

Mini project – Conducting Road Safety Audit on minimum 2 km (both directions included) road stretch in the nearby vicinity.

Guidelines for Conduction(Any one or more of following but not limited to)

1. Guest Lectures.
2. Visits and reports.
3. Assist government authorities like Municipal corporations, RTO in Road Safety Audits
4. Mini Project

Guidelines for Assessment(Any one or more of following but not limited to)

1. Written Test
2. Practical Test
3. Presentation
4. Report

Savitribai Phule Pune University, Pune

Second Year Civil Engineering (2019 Pattern)

Foreign Language

Audit Course I

Teaching Scheme:

Practical: 01 hrs/week

(Certificate to be issued by institute based on performance assessment)

The institute can offer any foreign language as audit course as per the teaching scheme depending upon the demand of the students and availability of the faculty

Savitribai Phule Pune University, Pune
TE Civil (2019 Pattern) w. e. f. June 2021
301011 a: Audit Course I: Professional Ethics and Etiquettes

Teaching scheme	Credit	Examination scheme
Tutorial: 01 Hours/week	--	Grade

Professional ethics is the underlying concept behind the successful accomplishment of any act of a professional towards achieving the individual and societal goals. These goals should ultimately result in morally, legally, ethically and even culturally acceptable good things for all. Engineers being special group of professionals need to be more conscious of their acts since their duties, rights and responsibilities permeate into the society and the surroundings. To practice professional ethics, understanding of values and concepts are essential.

Course objectives

01 To create awareness on professional ethics and human values.
02 To provide basic familiarity about Engineers as responsible experimenters, research ethics, codes of ethics, industrial standards.
03 To inculcate knowledge and exposure on safety and risk.
04 To expose students to right attitudinal and behavioral aspects.

Course outcomes

On successful completion of this course, the learner will be able to:

01 Understand the basic perception of profession, professional ethics, various moral issues and uses of ethical theories
02 Understand various social issues, industrial standards, code o ethics and role of professional ethics in engineering field.
03 Follow ethics as an engineering professional and adopt good standards and norms of engineering practice.
04 Apply ethical principles to resolve situations that arise in their professional lives

Course Contents

Unit I: Human Values and Engineering Ethics

Morals, values and ethics, integrity, work ethic, civic virtue, valuing time, cooperation, commitment, empathy, self-confidence, stress management, senses of engineering ethics, Kohlberg's theory, Gilligan's theory, models of professional roles, uses of ethical theories.

Unit II: Research Ethics and Codes of Ethics

Industrial standardization, ethical code and its importance, ethical accountability, law in engineering and engineering as social experimentation.

Unit III: Safety, Responsibilities and Rights

Safety and risk, assessment of safety and risk, risk benefit analysis and reducing risk collegiality, collective bargaining, confidentiality, conflicts of interest, professional rights, employee rights, intellectual property rights(IPR), discrimination and utilitarianism.

Unit IV: Professional Etiquette

Etiquette at meetings, public relations office (PRO)'s etiquettes, technology etiquette phone etiquette, email etiquette, social media [illegible] onferencing etiquette, interview

etiquette, dressing etiquettes : for interview, offices and social functions, ethical values: importance of work ethics.

Reference books

01 Ethics in Engineering Practice and Research, Caroline Whitbeck, Cambridge Press
02 Intellectual Property Rights, Prabhuddha Ganguli, Tata Mc-Graw –Hill, New Delhi.
03 Professional Ethics and Etiquette (Mastering Career Skills), Checkmark
04 Professional Ethics And Human Values, A Alavudeen, Firewall

203151: Soft Skill

Teaching Scheme	**Credits**	**Examination Scheme** [Marks]
Practical : 02 Hrs/ Week	**Pr**:01	**Term Work**: 25 Marks

Course Objective: The course aims to:-

- To possess knowledge of the concept of Self-awareness and Self Development.
- To understand the importance of Speaking Skills, listening skills, Presentation Skills and leadership skills.
- To gain the knowledge of corporate grooming & dressing, Email & telephone etiquettes, etiquette in social & office setting.
- To get conversant with Team work, Team effectiveness, Group discussion, Decision making.
- To recognize the importance of time management and stress management.

Course Outcome: Students will be able to :-

CO1: DoSWOC analysis.

CO2: Develop presentation and take part in group discussion.

CO3: Understand and implement etiquette in workplace and in society at large.

CO4: Work in team with team spirit.

CO5: Utilize the techniques for time management and stress management.

Unit 01 : Self-Awareness & self-Development: (4Hrs)

A) Self-Assessment , Self-Appraisal, SWOT, Goal setting - Personal & career - Self Assessment, Self-Awareness, Perceptions and Attitudes, Positive Attitude, Values and Belief Systems, Self-Esteem, Self-appraisal, Personal Goal setting,

B) Career Planning, Personal success factors, Handling failure, Depression and Habit, relating SWOT analysis & goal setting and prioritization.

Unit 02 : Communication Skill: (6 Hrs)

A) Importance of communication, types, barriers of communication, effective communication.

B) Speaking Skills: Public Speaking, Presentation skills, Group discussion- Importance of speaking effectively, speech process, message, audience, speech style, feedback, conversation and oral skills, fluency and self-expression, body language phonetics and spoken English, speaking techniques, word stress, correct stress patterns, voice quality, correct tone, types of tones, positive image projection techniques.

C) Listening Skills:Law of nature- you have 2 ears and 1 tongue so listen twice and speak once is the best policy, Empathic listening, Avoid selective listening

D) Group Discussion:Characteristics, subject knowledge, oral and leadership skills, team management, strategies and individual contribution and consistency.

E) Presentation skills:Planning, preparation, organization, delivery.

F) Written Skills: Formal & Informal letter writing, Report writing, Resume writing - Sentence structure, sentence coherence, emphasis. Paragraph writing. Letter writing skills – form and structure, style and tone. Inquiry letters, Instruction letters, complaint letters, Routine business letters, Sales Letters etc.

Unit 03 : Corporate / Business Etiquette: (2 Hrs)

Corporate grooming & dressing, Email & telephone etiquette, etiquette in social & office setting: Understand the importance of professional behavior at the work place, Understand and Implement etiquette in workplace, presenting oneself with finesse and making others comfortable in a business setting. Importance of first impression, Grooming, Wardrobe, Body language, Meeting etiquette (targeted at young professionals who are just entering business environment), Introduction to Ethics in engineering and ethical reasoning, rights and responsibilities.

Unit 04 : Interpersonal relationship: (4 Hrs)

A) Team work, Team effectiveness, Group discussion, Decision making – Team Communication. Team, Conflict Resolution, Team Goal Setting, Team Motivation Understanding Team Development, Team Problem Solving, Building the team dynamics. Multicultural team activity.

B) Group Discussion- Preparation for a G definitions of a GD, Purpose of a GD, Types of GD, Strategies in a GD, Cor)o's and Don'ts in GD

Unit 05 : Leadership skills: (2 Hrs)

Leaders' role, responsibilities and skill required - Understanding good Leadership behaviors, Learning the difference between Leadership and Management, Gaining insight into your Patterns, Beliefs and Rules, Defining Qualities and Strengths of leadership, Determining how well you perceive what's going on around you, interpersonal Skills and Communication Skills, Learning about Commitment and How to Move Things Forward, Making Key Decisions, Handling Your and Other People's Stress, Empowering, Motivating and Inspiring Others, Leading by example,effective feedback.

Unit 06 : Other skills: (2 Hrs)

A) Time management- The Time management matrix, apply the Pareto Principle (80/20 Rule) to time management issues, to priorities using decision matrices, to beat the most common time wasters, how to plan ahead, how to handle interruptions , to maximize your personal effectiveness, how to say "no" to time wasters, develop your own individualized plan of action.

B) Stress management- understanding the stress & its impact, techniques of handling stress.

C) Problem solving skill, Confidence building Problem solving skill, Confidence building

Term Work/Assignments: Term work will consist the record of any 8 assignments of following exercises

1. SWOT analysis
2. Personal & Career Goal setting – Short term & Long term
3. Presentation Skill
4. Letter/Application writing
5. Report writing
6. Listening skills
7. Group discussion
8. Resume writing
9. Public Speaking
10. Stress management
11. Team Activity-- Use of Language laboratory

Teaching Methodology:

Each class should be divided into three batches of 20-25 students each. The sessions should be activity based and should give students adequate opportunity to participate actively in each activity. Teachers and students must communicate only in English during the session. Specific details about the teaching methodology have been explained in every activity given below.

Practical Assignments (Term work)

Minimum 8 assignments are compulsory and teachers must complete them during the practical sessions within the semester. The teacher should explain the topics mentioned in the syllabus during the practical sessions followed by the actual demonstration of the exercises. Students will submit report of their exercise (minimum 8) assignments as their term work at the end of the semester but it should be noted that the teacher should assess their assignment as soon as an activity is conducted. The continual assessment process should be followed.

1. **SWOT analysis**: The students should be made aware of their goals, strengths and weaknesses, attitude, moral values, self-confidence, etiquettes, non-verbal skills, achievements etc. through this activity. The teacher should explain to them on how to set goals, SWOT Analysis, Confidence improvement, values, positive attitude, positive thinking and self-esteem. The teacher should prepare a questionnaire which evaluate students in all the above areas and make them aware about these aspects.
2. **Personal & Career Goal setting** – Short term & Long term
3. **Presentation Skills**: Students should make a presentation on any informative topic of their choice. The topic may be technical or non-technical. The teacher should guide them on effective presentation skills. Each student should make a presentation for at least 10 minutes.
4. **Letter/Application writing**: Each student will write one formal letter, and one application. The teacher should teach the students how ınd application. The teacher should give proper format and layouts.
5. **Report writing**: The teacher should tea to write report. The teacher should give proper format and layouts. Each st e report based on visit / project /

business proposal etc.

6. **Listening skills**: The batch can be divided into pairs. Each pair will be given an article (any topic) by the teacher. Each pair would come on the stage and read aloud the article one by one. After reading by each pair, the other students will be asked questions on the article by the readers. Students will get marks for correct answers and also for their reading skills. This will evaluate their reading and listening skills. The teacher should give them guidelines on improving their reading and listening skills. The teacher should also give passages on various topics to students for evaluating their reading comprehension.

7. **Group discussion**: Each batch is divided into two groups of 12 to 14 students each. Two rounds of a GD for each group should be conducted and teacher should give them feedback.

8. **Resume writing**: Each student will write one formal letter, and one application. The teacher should teach the students how to write the letter and application. The teacher should give proper format and layouts.

9. **Public Speaking**: Any one of the following activities may be conducted : A) Prepared speech(topics are given in advance, students get 10 minutes to prepare the speech and 5 minutes to deliver. B) Extempore speech (students deliver speeches spontaneously for 5 minutes each on a given topic) C) Story telling (Each student narrates a fictional or real life story for 5 minute search) D) Oral review(Each student orally presents a review on a story or a book read by them)

10. **Team Activity**-- Use of Language laboratory

Text Books:

[T1] Sanjay Kumar and PushpaLata, “Communication Skills”, Oxford University Press.
[T2] Krishna Mohan, MeeraBanerji, “Developing Communication Skill”, McMillan India Ltd.
[T3] Simon Sweeney, “English for Business Communication”, Cambridge University Press

Reference Books:

[R1] Accenture, Convergys, Dell et.al, “NASSCOM-Global Business Foundation Skills, Foundation Books, Cambridge University Press.
[R2] E. H. McGraw, “Basic Managerial Skills for all”, Eastern Economy Edition, Prentice hall
[R3] Barun K. Mitra, “Personality Development and Group Discussions”, Oxford University Press.
[R4] PriyadarshiPatnaik, “Group Discussions and Interview Skills: Foundation Books”, Cambridge University Press.
[R5] Napoleon Hill, “Thinks and Grow Rich”, Ebury Publishing, ISBN 9781407029252.
[R6] Tony Robbins, “Awaken the Giant Within”, Harper Collins Publishers, ISBN139780743409384. S.E. Electrical Engineering (2015 course) – Savitribai Phule Pune University 25
[R7] Wayne Dyer, “Change Your Thoughts, Change Your Life”, Hay House India, ISBN-139788189988050.
[R8] Stephen Covey, “Habits of Highly Effective People”, Pocket Books, ISBN139781416502494.
[R9] Dr. Joseph Murphy, “The Power of Your Subconscious Mind”, MaanuGraphics, ISBN-13 9789381529560.
[R10] Daniel Coleman, “The new Leaders”, Sphere Books Ltd, ISBN-139780751533811.
[R11] Richard Koch, “The 80/20 Principal”, Nicholas Brealey Publishing , ISBN-13 9781857883992.
[R12] Julie Morgenstern, “Time management from inside out”, Owl Books (NY),ISBN-13 9780805075908.
[R13] Shiv Khera, “You can win”, Macmillan, ISBN-139789350591932.
[R14] Gopalaswamy Ramesh, Mahadevan Ramesh, “The Ace of Soft Skills: Attitude, Communication and Etiquette for Success”

303153A: Audit Course IV: Ethical Practices for Engineers

Teaching Scheme			Credits		Examination Scheme	
Theory	02	Hr/Week	**TH**	00	**GRADE**	PP/NP

Prerequisite:

Basic understanding of business management

Course Objectives: This course aims to

Create awareness to serve the public by strictly adhering to codes of conduct and placing paramount the health, safety and welfare of public.

Course Outcomes: At the end of this course, student will be able to

CO1	Understand for their professional responsibilities as Engineers
CO2	Recognize and think through ethically significant problem situations that are common in Engineering
CO3	evaluate the existing ethical standards for ENGINEERING Practice.

Unit 01	**Introduction: Justice and Moral**	

Introduction to Ethical Reasoning and Engineer Ethic, Professional Practice in Engineering, Ethics as Design - Doing Justice to Moral Problems, Central Professional Responsibilities of Engineers

Unit 02	**Rights and Responsibility**	

Computers, Software, and Digital Information, Rights and Responsibilities Regarding Intellectual Property, Workplace Rights and Responsibilities, Responsibility for the Environment

Test Books:

[T1]	Ethics in Engineering practice and Research (2nd Edition) by Caroline Whitbeck Cambridge
[T2]	Ethics in Engineering MW Martin and R Schinzinger MC Graw Hill
[T3]	Engineering Ethics and Environment P a Vesilind and AS Gunn Cambridge

Online Resources:

[O1]	NPTEL course on "Ethics in Engineering Practice", By Prof. Susmita Mukhopadhyay, IIT Kharagpur https://onlinecourses.nptel.ac.in/noc19_hs35/preview

303153B:Audit Course VI: Project Management

Teaching Scheme			Credits		Examination Scheme	
Theory	02	Hr/Week	**TH**	00	**GRADE**	**PP/NP**

Prerequisite:

Course Objectives: This course aims to

1) plan a successful project through project management
2) select the right members of a team for a project.

Course Outcomes: At the end of this course, student will be able to

CO1	Elaborate importance of project management and its process
CO2	Learn about the role of high performance teams and leadership in project management.

Unit 01	Basics of Project Management:	**05 hrs**

Introduction, Need for Project Management, Project Management Knowledge Areas and Processes, The Project Life Cycle, The Project Manager (PM), Phases of Project Management Life Cycle, Project Management Processes, Impact of Delays in Project Completions, Essentials of Project Management Philosophy, Project Management Principles

Unit 02	Project Identification, Selection, planning	**05 hrs**

Project Identification, Selection Introduction, Project Identification Process, Project Initiation, Pr-Feasibility Study, Feasibility Studies, Project Break-even point

Project Planning: Introduction, Project Planning, Need of Project Planning, Project Life Cycle, Roles, Responsibility and Team Work, Project Planning Process, Work Breakdown Structure (WBS)

Test Books:

[T1]	Project Management: A Systems Approach to Planning, Scheduling, and Controlling by Harold Kerzner
[T2]	Guide to Project Management: Getting it right and achieving lasting benefits by Paul Roberts

Online Resources:

[O1]	https://www.coursera.org/learn/project-planning?specialization=project-management
[O2]	Project management for managers By Prof. Mukesh Kumar Barua, IIT Roorkee https://onlinecourses.nptel.ac.in/noc20_mg48/preview

403147B: Engineering Economics-I

Teaching Scheme			Credits		Examination Scheme		
Theory	02	Hrs/Week	Theory	–	ISE		–

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Course Objectives:

This course aims to:

1. Describe basics of economics and its application in engineering.
2. Explain the concept of Time value of Money and Cash flow

Course Outcomes:

At the end of this course, students will be able to:
CO1:Discuss concepts related to business and its impact on enterprise.
CO2:Illustrate time value of money in economic analysis.

Unit 01	Engineering Economics	10 hrs

Nature and scope, General concepts on micro & macro economics. The Theory of demand, Demand function, Law of demand and its exceptions, Elasticity of demand, Law of supply and elasticity of supply. Concept of Engineering Economics – Engineering efficiency, Economic efficiency, Scope of engineering economics – Element of costs, Marginal cost, Marginal Revenue, Sunk cost, Opportunity cost, Break-even analysis – V ratio, Elementary economic Analysis – Material selection for product, Design selection for a product, Process planning.

Unit 02	Time Value of Money and Cash flow analysis	10 hrs

Time value of money: Simple and compound interest, Nominal Interest rate, Effective Interest rate, Principle of economic equivalence.
Cash Flow – Diagrams, Categories & Computation
Depreciation: Meaning Causes, Factors affecting depreciation, Methods of providing depreciation, Straight Line Method & Diminishing Balance Method

Text Books:

[T1]	Riggs, Bedworth and Randhwa, “Engineering Economics”, McGraw Hill Education India.
[T2]	D.M. Mithani, Principles of Economics. Himalaya Publishing House

Reference Books:

[R1]	Sasmita Mishra, “Engineering Economics & Costing “, PHI
[R2]	Sullivan and Wicks, “ Engineering Economy”, Pearson
[R3]	R. Paneer Seelvan, “ Engineering E

202046 - Audit Course - III		
Teaching Scheme	**Credits**	**Examination Scheme**
-	-	-

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

Faculty mentor shall be allotted for individual courses and he/she shall monitor the progress for successful accomplishment of the course. Such monitoring is necessary for ensuring that the concept of self learning is being pursued by the students 'in true letter and spirit'.

- If any course through Swayam/ NPTEL/ virtual platform is selected the minimum duration shall be of 8 weeks.
- However if any of the course duration is less than the desired (8 weeks) the mentor shall ensure that other activities in form of assignments, quizzes, group discussion etc. (allied with the course) for the balance duration should be undertaken.

In addition to credits courses, it is mandatory that there should be an audit course (non-credit course) from second year of Engineering. The student will be awarded grade as AP on successful completion of the audit course. The student may opt for any one of the audit courses in each semester. Such audit courses can help the student to get awareness of different issues which make an impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Students can choose one of the audit courses from the list of courses mentioned. Evaluation of the audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not considered in the calculation of the performance indices SGPA and CGPA. Evaluation of the audit course will be done at institute level itself.

Selecting an Audit Course

List of Courses to be opted (Any one) under Audit Course III

- Technical English For Engineers
- Entrepreneurship Development
- Developing soft skills and personality
- Design Thinking
- Foreign Language (preferably German/ Japanese)
- Science, Technology and Society

The titles indicated above are subject to change in time to come and such an alteration (if any) should be brought to the notice of the BoS.

Using NPTEL Platform: (preferable)

NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in

- Students can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course.
- Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal.
- After clearing the examination successfully; student will be awarded with a certificate.

Assessment of an Audit Course

- The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary.
- During the course students will be s assignments. A copy of the same can be submitted as a part of term work for udit course.
- On the satisfactory submission of ass ıte can mark as "Present" and the student will be awarded the grade AP on the

202053 - Audit Course - IV		
Teaching Scheme	**Credits**	**Examination Scheme**
-	-	-

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

Faculty mentor shall be allotted for individual courses and he/she shall monitor the progress for successful accomplishment of the course. Such monitoring is necessary for ensuring that the concept of self learning is being pursued by the students 'in true letter and spirit'.

- If any course through Swayam/ NPTEL/ virtual platform is selected the minimum duration shall be of 8 weeks.
- However if any of the course duration is less than the desired (8 weeks) the mentor shall ensure that other activities in form of assignments, quizzes, group discussion etc. (allied with the course) for the balance duration should be undertaken.

In addition to credits courses, it is mandatory that there should be an audit course (non-credit course) from second year of Engineering. The student will be awarded grade as AP on successful completion of the audit course. The student may opt for any one of the audit courses in each semester. Such audit courses can help the student to get awareness of different issues which make an impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Students can choose one of the audit courses from the list of courses mentioned. Evaluation of the audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not considered in the calculation of the performance indices SGPA and CGPA. Evaluation of the audit course will be done at institute level itself.

Selecting an Audit Course

List of Courses to be opted (Any one) under Audit Course IV

- Language & Mind Emotional Intelligence
- Advanced Foreign Language (preferably German/ Japanese)
- Human Behaviour
- Speaking Effectively
- Business Ethics
- Technical writing/ Research writing

The titles indicated above are subject to change in time to come and such an alteration (if any) should be brought to the notice of the BoS.

Using NPTEL Platform: (preferable)

NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in

- Students can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course.
- Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal.
- After clearing the examination successfully; student will be awarded with a certificate.

Assessment of an Audit Course

- The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary.
- During the course students will be s assignments. A copy of the same can be submitted as a part of term work for udit course.
- On the satisfactory submission of ass ıte can mark as "Present" and the student will be awarded the grade AP on the

302047: Skill Development					
Teaching Scheme		**Credits**		**Examination Scheme**	
Practical	**2 Hrs./Week**	**Practical**	**1**	**TW**	**25 Marks**

Prerequisites: Students should have knowledge of Construction and working of IC engine / compressor / gear box / centrifugal pump/tail stock. Working principles of any type of mechanism / power plants. Working of electric and hydraulic systems of 4 wheeler vehicle. Working of machine tools, engine and transmission of different automotive and home appliances. Advanced manufacturing processes. Solid mechanics and design of machine elements.

Course Objectives:

1. **INTRODUCE** the skills required in an industry such as design, development, assembly & disassembly.
2. **DEVELOP** the skills required for fault diagnose of engine and transmission of different automotive and various home appliances.
3. **ESTABLISH** the skills required for maintenance of any machine tool.
4. **CREATE** awareness about industrial environment.

Course Outcomes:

On completion of the course, learner will be able to

CO1.**APPLY**& **DEMONSTRATE** procedure of assembly & disassembly of various machines.
CO2.**DESIGN & DEVELOP** a working/model of machine parts or any new product.
CO3.**EVALUATE** fault with diagnosis on the machines, machine tools and home appliances.
CO4.**IDENTIFY** & **DEMONSTRATE** the various activities performed in an industry such as maintenance, design of components, material selection.

Course Contents

1. Assembly and Disassembly of any of the following mechanical systems/ subsystems: bicycle (geared), e-Bikes, e-Motor Cycles, Drones, Flying devices, gear box, IC engines, centrifugal pump etc.
2. Assembly- Disassembly/ Fault diagnosis of home appliances such as mixer, grinder, washing machine, fan, ovens, gas geyser, chopping machine, kneading machine, exercise machines, etc.
3. Development and demonstration of working/animation model of any mechanism.
4. Design a circuit of electric and hydraulic system of4 wheelers and its verification.

   OR

   Circuit design /PCB design using software for control of BLDC electric motors used in e-Vehicles.
5. Undertake total preventive maintenance for any machine tool or mechanical system.
6. Visit to an industry for awareness about preventive maintenance.
7. Use of ergonomic principles for the design of hand tools, control in automobile dashboards, human operated mobile devices.

8. Use of alternative materials in the construction of daily activity machine and tool components
9. Interpretation of Drawings; Exercises in identifying the type of production, extracting important functional dimensions, checking the number of parts in an assembly. Checking and listing missing dimensions.
10. Exercises in -preparation of detailed production drawings as per BIS standard of simple machine parts having relevant notes and indications (limits/tolerances, surface finish, the process of production, relevant tools, materials, measuring instruments).

The documentation activity as a part of the Term work shall not be restricted to merely generation of 2D/3D CAD Drawings with dimensions (as applicable), Exploded View, Flowchart of Maintenance Work etc. but can be beyond.

Skill Development Documentation Diary must be maintained by every student.

302056: Audit Course VI		
Teaching Scheme	**Credits**	**Examination Scheme**
	Non-Credit	

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

Faculty mentor shall be allotted for individual courses and he/she shall monitor the progress for successful accomplishment of the course. Such monitoring is necessary for ensuring that the concept of self-learning is being pursued by the students 'in true letter and spirit'.

- If any course through Swayam/ NPTEL/ virtual platform is selected the minimum duration shall be of 8 weeks.
- However if any of the course duration is less than the desired (8 weeks) the mentor shall ensure that other activities in form of assignments, quizzes, group discussion etc. (allied with the course) for the balance duration should be undertaken.

In addition to credits courses, it is mandatory that there should be an audit course (non-credit course) from third year of Engineering. The student will be awarded grade as AP on successful completion of the audit course. The student may opt for any one of the audit courses in each semester. Such audit courses can help the student to get awareness of different issues which make an impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Students can choose one of the audit courses from the list of courses mentioned. Evaluation of the audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not considered in the calculation of the performance indices SGPA and CGPA. Evaluation of the audit course will be done at institute level itself.

Selecting an Audit Course

List of Courses to be opted (Any one) under Audit Course VI

- Business and Sustainable Development
- Management Information System
- International Business

The titles indicated above are subject to change in time to come and such an alteration (if any) should be brought to the notice of the BOS.

Using NPTEL Platform: (preferable)

NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in

- Students can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course.
- Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal.
- After clearing the examination successfully; student will be awarded with a certificate.

Assessment of an Audit Course
• The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary. • During the course students will be submitting the online assignments. A copy of the same can be submitted as a part of term work for the corresponding Audit course. • On the satisfactory submission of assignments, the institute can mark as "Present" and the student will be awarded the grade AP on the mark-sheet.

402055: Audit Course VIII				
Teaching Scheme		**Credits**	**Examination Scheme**	
		Non- Credit		

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

Faculty mentor shall be allotted for individual courses and he/she shall monitor the progress for successful accomplishment of the course. Such monitoring is necessary for ensuring that the concept of self-learning is being pursued by the students 'in true letter and spirit'

- If any of the following listed course is selected through Swayam/ NPTEL/ virtual platform, the minimum duration shall be of 8 weeks.
- However, if any of the course duration is less than the desired (8 weeks) the mentor shall ensure that other activities in form of assignments, quizzes, group discussion etc. (allied with the course) for the balance duration should be undertaken.
- Students can join any online platform or can participate any online/offline workshop to complete the Audit course with prior-permission of mentor.

In addition to credits courses, it is mandatory that there should be an audit course (non-credit course) from Final year of Engineering. The student will be awarded grade as AP on successful completion of the audit course. The student may opt for any one of the audit courses in each semester. Such audit courses can help the student to get awareness of different issues which make an impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Students can choose one of the audit courses from the list of courses mentioned. Evaluation of the audit course will be done at institute level. The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not considered in the calculation of the performance indices SGPA and CGPA. Evaluation of the audit course will be done at institute level itself

List of Courses to be opted (Any one) under Audit Course
A. Managing Innovation **B.** Operations Management Note:-The title indicated above are subject to change in time to come and such an alteration (if any) should be brought to the notice of the BoS.
Using NPTEL Platform: (preferable)
NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in • Students can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course. • Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal. • After clearing the examination successfully; student will be awarded with a certificate.
Assessment of an Audit Course
• The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary • During the course students will be submitting the online assignments/report/course completion certificate etc. A copy of the same can be submitted as a part of term work for the corresponding Audit course. • On the satisfactory submission of assignments/report/course completion certificate etc., the institute can mark as "Present" and the student will be awarded the grade AP on the mark-sheet.

Savitribai Phule Pune University
Second Year of Computer Engineering (2019 Course)
210249: Business Communication Skills

Home

Teaching Scheme	Credit Scheme	Examination Scheme and Marks
Practical: 02 Hours/Week	01[$]	Term Work[$]: 25 Marks

Course Objectives:

- To facilitate Holistic growth ;
- To make the engineering students aware, about the importance, the role and the content of business communication skills ;
- To develop the ability of effective communication through individual and group activities;
- To expose students to right attitudinal and behavioural aspects and to build the same through various activities;

Course Outcomes:

On completion of the course, learner will be able to–

CO1: **Express** effectively through verbal/oral communication and improve listening skills
CO2: **Write** precise briefs or reports and technical documents.
CO3: **Prepare** for group discussion / meetings / interviews and presentations.
CO4: **Explore** goal/target setting, self-motivation and practicing creative thinking.
CO5: **Operate** effectively in multi-disciplinary and heterogeneous teams through the knowledge of team work, Inter-personal relationships, conflict management and leadership qualities.

Guidelines for Instructor's Manual

The instructor‘s manual is to be developed as a hands-on resource and reference. The instructor's manual needs to include prologue (about University/program/ institute/ department/foreword/preface), curriculum of course, conduction and Assessment guidelines, topics under consideration concept objectives, outcomes, guidelines, references.

Guidelines for Student's Laboratory Journal and Term Work Assessment

The student must prepare the journal in the form of report elaborating the activities performed. Continuous assessment of laboratory work is to be done based on overall performance and performance of student at each assignments. Each Laboratory assignment assessment will assign grade/marks based on parameters with appropriate weightage.

Suggested parameters for overall assessment as well as each Laboratory assignment assessment include- timely completion of assignment, performance, punctuality, neatness, enthusiasm, participation and contribution in various activities- SWOT analysis, presentations, team activity, event management, group discussion, Group exercises and interpersonal skills and similar other activities/assignments and Well presented, timely and complete report.

Recommended Assessment and Weightage Parameters:

(Attendance 30%, Assignments/activities-Active participation and proactive learning 50% and report 20%)

Students must submit the report of all conducted activities conducted. The brief guidelines for report preparations are as follows:

1. One activity report must be of maximum 3 pages;
2. Combined Report of all activities with cover pages, table of contents and certificate (signed by instructor) is to be submitted in soft copy (pdf) format only.
3. The report must contain:
   - General information about the activity;
   - Define the purpose of the activity;
   - Detail out the activities carried n chronological order;
   - Summarize the operations / pro ng the activities;
   - Describe what you learned (out ctivities as a student;

Guidelines for Laboratory Conduction

The instructor may frame assignments to enhance skills supporting career aspects. Multiple set of activity based assignments can be prepared and distributed among batches.
Every student must be given adequate opportunity to participate actively in each activity. An exercise can be designed to allow multiple skills exposure for example a group task encouraging discussions, team building, value sharing, leadership and role play all at the same time.

MOOC at Swayam:[$]

https://swayam.gov.in/nd2_imb19_mg14/preview

Virtual Laboratory:

- https://ve-iitg.vlabs.ac.in/

Sr. No.	Suggested List of Laboratory Experiments/Assignments
1	**SWOT analysis** The students should be made aware of their goals, strengths and weaknesses, attitude, moral values, self-confidence, etiquettes, non-verbal skills, achievements. through this activity. SWOT Analysis, Confidence improvement, values, positive attitude, positive thinking and self-esteem. The concern teacher should prepare a questionnaire which evaluate students in all the above areas and make them aware about these aspects
2	**Personal and Career Goal setting – Short term and Long term** The teacher should explain to them on how to set goals and provide template to write their short term and long term goals.
3	**Public Speaking** Any one of the following activities may be conducted : **1. Prepared speech (**Topics are given in advance, students get 10 minutes to prepare the speech and 5 minutes to deliver.) **2. Extempore speech (**Students deliver speeches spontaneously for 5 minutes each on a given topic) **3. Story telling** (Each student narrates a fictional or real life story for 5 minutes each) **4. Oral review** (Each student orally presents a review on a story or a book read by them)
4	**Reading and Listening skills** The batch can be divided into pairs. Each pair will be given an article (any topic) by the teacher. Each pair would come on the stage and read aloud the article one by one. After reading by each pair, the other students will be for correct answers and also for their reading skills. This will evaluate their reading and listening skills. The teacher should give them guidelines on improving their reading and listening skills. The teacher should also give passages asked questions on the article by the readers. Students will get marks on various topics to students for evaluating their reading comprehension.
5	**Group discussion** Group discussions could be done for groups of 5-8 students at a time Two rounds of a GD for each group should be conducted and teacher should give them feedback.
6	**Letter/Application writing** Each student will write one formal letter, and one application. The teacher should teach the students how to write the letter and application. The teacher should give proper format and layouts.
7	**Report writing** The teacher should teach the students how to write report .The teacher should give proper format and layouts. Each student will write one report based on visit / project / business proposal.
8	**Resume writing-** Guide student[illegible]:o write resume

9	**Presentation Skill** Students should make a presentation on any informative topic of their choice. The topic may be technical or non-technical. The teacher should guide them on effective presentation skills. Each student should make a presentation for at least 10 minutes.
10	**Team games for team building -** Students should make to participate in team activity.
11	**Situational games for role playing as leaders**
12	**Faculty may arrange one or more sessions from following:** Yoga and meditation. Stress management, relaxation exercises, and fitness exercises. Time management and personal planning sessions.
13	**Mock interviews-** guide students and conduct mock interviews
14	**Telephonic etiquettes** -To teach students the skills to communicate effectively over the phone. Students will be divided into pairs. Each pair will be given different situations, such as phone call to enquire about job vacancy, scheduling a meeting with team members, phone call for requesting of urgent leave from higher authorities. Students will be given 10 min to prepare. Assessment will be done on the basis of performance during the telephone call.
15	**Email etiquettes** -To provide students with an in-depth understanding of email skills. Students will be made to send e-mails for different situations such as sending an e-mail to the principal for a leave, inviting a friend for a party, e-mail to enquire about room tariff of a hotel. Students will be assessed on the basis of e-mail such as clarity, purpose and proof reading of e-mail.

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	-	-	-	-	-	-	-	-	-	2	-	-
CO2	-	-	-	-	-	-	-	-	-	2	1	-
CO3	-	-	-	-	-	-	-	-	2	-	-	1
CO4	-	-	-	-	-	-	-	-	-	2	-	2
CO5	-	-	-	-	-	-	-	-	3	-	-	2

SavitribaiPhule Pune University
Third Year of Computer Engineering (2019 Course)
310249: Seminar and Technical Communication

Home

Teaching Scheme	Credit Scheme	Examination Scheme and Marks
Practical: 01 Hours/Week	01	Term Work: 50 Marks

Course Objectives:

- To explore the basic principles of communication (verbal and non-verbal) and active, empathetic listening, speaking and writing techniques
- To explore the latest technologies
- To enhance the communication skills
- To develop problem analysis skills

Course Outcomes:

On completion of the course, learners will be able to

CO1: Analyze a latest topic of professional interest
CO2: Enhance technical writing skills
CO3: Identify an engineering problem, analyze it and propose a work plan to solve it
CO4: Communicate with professional technical presentation skills

Guidelines

- Each student will select a topic in the area of Computer Engineering and Technology preferably keeping track with recent technological trends and development beyond scope of syllabus avoiding repetition in consecutive years.
- The topic must be selected in consultation with the Institute guide.
- Each student will make a seminar presentation using audio/visual aids for a duration of 20-25 minutes and submit the seminar report prepared in Latex only.
- Active participation at classmate seminars is essential.
- BoS has circulated the Seminar Log book and it is recommended to use it.

Guidelines for Assessment

Panel of staff members along with a guide would be assessing the seminar work based on these parameters-Topic, Contents and Presentation, regularity, Punctuality and Timely Completion, Question and Answers, Report, Paper presentation/Publication, Attendance and Active Participation.

Recommended Format of the Seminar Report

- Title Page with Title of the topic, Name of the candidate with Exam Seat Number / Roll Number, Name of the Guide, Name of the Department, Institution and Year and University
- Seminar Approval Sheet/Certificate
- Abstract and Keywords
- Acknowledgements
- Table of Contents, List of Figures, List of Tables and Nomenclature
- Chapters Covering topic of discussion- Introduction with section including organization of the report, Literature Survey/Details of design/technology/Analytical and/or experimental work, if any/ …..,Discussions and Conclusions ,Bibliography/References
- Plagiarism Check report
- Report Documentation page

Reference Books :

1. Rebecca Stott, Cordelia Bryan, T ing Your Mind: Oral Presentation and Seminar Skills (Speak-Write Series)", : 978-0582382435

2. Johnson-Sheehan, Richard, "Technical Communication", Longman. ISBN 0-321-11764-6
3.Vikas Shirodka, "Fundamental skills for building Professionals", SPD, ISBN 978-93-5213- 146-5

@The CO-PO Mapping Matrix

PO/CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	-	1	2	1	-	-	-	-	-	-	-	-
CO2	-	1	2	1	-	-	-	-	-	-	-	-
CO3	2	1	1	-	-	-	-	-	-	-	-	-
CO4	1	2	2	1	-	-	-	-	-	-	-	-

Savitribai Phule Pune University
Third Year of Engineering (2019 Course)
310250: Audit Course 5

Home

In addition to credits, it is recommended that there should be audit course, in preferably in each semester starting from second year in order to supplement students' knowledge and skills. Student will be awarded the bachelor's degree if he/she earns specified total credit [1] and clears all the audit courses specified in the curriculum. The student will be awarded grade as AP on successful completion of audit course. The student may opt for one of the audit courses per semester, starting in second year first semester. Though not mandatory, such a selection of the audit courses helps the learner to explore the subject of interest in greater detail resulting in achieving the very objective of audit course's inclusion. List of options offered is provided. Each student has to choose one audit course from the list per semester. Evaluation of audit course will be done at Institute level itself. Method of conduction and method of assessment for audit courses are suggested.

Criteria

The student registered for audit course shall be awarded the grade AP (Audit Course Pass) and shall be included such AP grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not accounted in the calculation of the performance indices SGPA and CGPA. Evaluation of audit course will be done at Institute level itself [1]

Guidelines for Conduction and Assessment (Any one or more of following but not limited to):

- Lectures/ Guest Lectures
- Visits (Social/Field) and reports
- Demonstrations or presentations
- Surveys
- Mini-Project
- Hands on experience on focused topic

Course Guidelines for Assessment (Any one or more of following but not limited to):

- Written Test
- Demonstrations/ Practical Test
- Presentation or Report

Audit Course 5 Options

Audit Course Code	Audit Course Title
AC5-I	Cyber Security
AC5-II	Professional Ethics and Etiquette
AC5-III	MOOC- Learn New Skills
AC5- IV	Engineering Economics
AC5-V	Foreign Language (one of Japanese/ Spanish/ French/ German). Course contents for **Japanese (Module 3)** are provided. For other languages institute may design suitably.

Note: It is permitted to opt one of the audit courses list[illegible]oo, if not opted earlier.
http://collegecirculars.unipune.ac.in/sites/documents/S[illegible]ms/AllItems.aspx
http://www.unipune.ac.in/university_files/syllabi.htm

AC5-I: Cyber Security

Prerequisites: Computer Network and Security (310244)

Course Objectives:

- To motivate students for understanding the various scenarios of cybercrimes
- To increase awareness about the cybercrimes and ways to be more secure in online activities
- To learn about various methods and tools used in cybercrimes
- To analyze the system for various vulnerabilities

Course Outcomes : On completion of the course, learners will be able to

CO 1: Understand and classify various cybercrimes
CO 2: Understand how criminals plan for the cybercrimes
CO 3: Apply tools and methods used in cybercrime
CO 4: Analyze the examples of few case studies of cybercrimes

Course Contents

1. **Introduction to Cybercrime:** Introduction, Cybercrime: Definition and Origins of the Word, Cybercrime and Information Security, Cybercriminals, Classifications of Cybercrimes, Cybercrime: The Legal Perspectives, Cybercrimes: An Indian Perspective.
2. **Cyber offenses: How Criminals Plan Them:** Introduction, How Criminals Plan the Attacks, Social Engineering, Cyberstalking, Cybercafe and Cybercrimes, Botnets: The Fuel for Cybercrime, Attack Vector, Cloud Computing.
3. **Tools and Methods Used in Cybercrime :** Introduction, Proxy Servers and Anonymizers, Phishing, Password Cracking, Keyloggers and Spywares, Virus and Worms, Trojan Horses and Backdoors, Steganography, DoS and DDoS Attacks, SQL Injection, Buffer Overflow, Attacks on Wireless Networks **(Expected to cover the introduction to all these terms).**
4. **Cybercrime: Illustrations, Examples and Mini-Cases:** Introduction, Real-Life Examples, Mini-Cases, Illustrations of Financial Frauds in Cyber Domain, Digital Signature-Related Crime Scenarios, Digital Forensics Case Illustrations, Online Scams.

Text Books :

1. Nina Godbole, Sunit Belapure , "Cyber Security- Understanding Cyber Crimes", Computer Forensics and Legal Perspectives, Wiely India Pvt.Ltd, ISBN- 978-81-265-2179-1
2. William Stallings, "Computer Security: Principles and Practices", Pearson 6th Ed, ISBN 978-0-13-335469-0

Reference Books :

1. Berouz Forouzan, "Cryptography and Network Security", TMH, 2 edition, ISBN -978-00-707-0208-0. 5.
2. Mark Merkow, "Information Security-Principles and Practices", Pearson Ed., ISBN- 978-81-317-1288-7
3. CK Shyamala et el., "Cryptography and Security", Wiley India Pvt. Ltd, ISBN-978-81-265-2285-9

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	1	1	1	1	2	1	-	3	-	1	-	2
CO2	1	1	1	1				3	-	1	-	2
CO3	1	1	1	1				3	-	1	-	2
CO4	1	1	1	1				3	-	1	-	2

AC5-II: Professional Ethics and Etiquettes

Prerequisites: Business Communication Skill

Course Objectives:

- To learn importance of ethics and the rules of good behavior for today's most common social and business situations
- To acquire basic knowledge of ethics to make informed ethical decisions when confronted with problems in the working environment
- To develop an understanding towards business etiquettes and the proper etiquette practices for different business scenarios
- To learn the etiquette requirements for meetings, entertaining, telephone, email and Internet business interaction scenario

Course Outcomes:

On completion of the course, learners will be able to

CO1: Summarize the principles of proper courtesy as they are practiced in the workplace
CO2: Apply proper courtesy in different professional situations
CO3: Practice and apply appropriate etiquettes in the working environment and day to day life
CO4: Build proper practices personal and business communications of Ethics and Etiquettes

Course Contents

1. **Introduction to Ethics**: Basics, Difference Between Morals, Ethics, and Laws, Engineering Ethics: Purpose of Engineering Ethics-Professional and Professionalism, Professional Roles to be played by an Engineer, Uses of Ethical Theories, Professional Ethics, Development of Ethics.
2. **Professional Ethics:** IT Professional Ethics, Ethics in the Business World, Corporate Social Responsibility, Improving Corporate Ethics, Creating an Ethical Work Environment, Including Ethical Considerations in Decision Making, Ethics in Information Technology, Common Ethical issues for IT Users, Supporting the Ethical Practices of IT users.
3. **Business Etiquette**: ABC's of Etiquette, Developing a Culture of Excellence, The Role of Good Manners in Business, Enduring Words Making Introductions and Greeting People: Greeting Components, The Protocol of Shaking Hands, Introductions, Introductory Scenarios, Addressing Individuals Meeting and Board Room Protocol: Guidelines for Planning a Meeting, Guidelines for Attending a Meeting.
4. **Professional Etiquette**: Etiquette at Dining, Involuntary Awkward Actions, How to Network, Networking Etiquette, Public Relations Office(PRO)'s Etiquettes, Technology Etiquette : Phone Etiquette, Email Etiquette, Social Media Etiquette, Video Conferencing Etiquette, interview Etiquette, Dressing Etiquettes : for interview, offices and social functions.

References Books:

1. Ghillyer, “Business Ethics Now”, 3rd Edition, McGraw-Hill.
2. George Reynolds, “Ethics in lnformation Technology”, Cengage Learning, lSBN-10:1285197151.
3. Charles E Harris, Micheat J. Rabins, “Engineering Ethics”, Cengage Learning, ISBN- 13:978-1133934684,4th Edition.

@The CO-PO Mapping Matrix

CO\ PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	-	-	-	-	-			3	1	2	-	2
CO2	-	-	-	-	-			3	1	2	-	2
CO3	-	-	-	-	-			3	1	2	-	2
CO4	-	-	-	-	-			3	1	2	-	2

AC5-III: MOOC- Learn New Skills (Full stack Developer)

Prerequisites: Programming Skills

Course Objectives:

- To understand the fundamental concepts in designing web based applications and applying frontend and backend technologies
- To understand the fundamental concepts in applying database techniques in application
- To progress the student towards term "industry ready engineer"

Course Outcomes:

On completion of the course, learners will be able to

CO1: Design and develop web application using frontend and backend technologies.
CO2: Design and develop dynamic and scalable web applications
CO3: Develop server side scripts
CO4: Design and develop projects applying various database techniques

Course Contents

Full stack Developer

1. HTML5
2. CSS3
3. Bootstrap
4. Vanilla JS (ES6+)
5. Flask or Django
6. Wagtail CMS
7. Node.js
8. MySQL
9. jQuery

Team Projects: Design and develop an e-commerce a dynamic, scalable and responsive web application. (Sample Project similar problem statements and be formulated).

Reference Books:

1. Laura Lemay, Rafe Colburn and Jennifer Kyrnin, "Mastering HTML, CSS & Javascript Web Publishing", SAMS, BPB Publications
2. DT Editorial Services " HTML 5 Black Book (Covers CSS3, JavaScript, XML, XHTML, AJAX, PHP, jQuery)" 2Ed , Dreamtech Press.

@The CO-PO Mapping Matrix

CO\ PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	3	3	3	3	3	1	1	1	1	1	1	1
CO2	3	3	3	3	3	1	1	1	1	1	1	1
CO3	3	3	3	3	3			1	1	1	1	1
CO4	3	3	3	3	3			1	1	1	1	1

AC5-IV: Engineering Economics

Engineering economics is one of the most practical subject matters in the engineering curriculum, but it is an always challenging, ever-changing discipline. Engineers are planners and builders. They are also problem solvers, manager, decision makers. Engineering economics touches of these activities.

Course Objectives:

- To understand engineering economics and money management
- To understand financial project analysis
- To estimate project cost and apply for business
- To understand making financial decisions when acting as team member or manager in the engineering project

Course Outcomes:

On completion of the course, learners will be able to

CO1: Understand economics, the cost money and management in engineering
CO2: Analyze business economics and engineering assets evaluation
CO3: Evaluate project cost and its elements for business
CO4: Develop financial statements and make business decisions

Course Contents

1. **Understanding money and its management**: Engineering Economic Decisions, Time value of money, Money management, Equivalence calculations.

2. **Evaluating business and engineering assets**: Present worth analysis, Annual equivalence Analysis, Rate of Return Analysis, Benefit Cost Analysis.

3. **Development project cash flow**: Accounting of Income Taxes, Project cash flow Analysis, Handling Project Uncertainty.

4. **Special topics in Engineering Eonomics**: Replacement decisions, understanding financial statements.

Reference Books :

1. Chan S Park, “Fundamentals of Engineering Economics”, Pearson, ISBN-13: 9780134870076
2. James Riggs, “Engineering Economics”, Tata McGraw-Hill, ISBN – 13: 9780070586703

@The CO-PO Mapping Matrix

CO\ PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	1	1	1	-	-	-	-	-	2	2	3	1
CO2	1	1	1	-	-	-	-	-	2	2	3	1
CO3	1	1	1	-	-	-	-	-	2	2	3	1
CO4	1	1	1	-	-	-	-	-	2	2	3	1

AC5-V: Foreign Language (Japanese) Module 3

Prerequisites: We recommend that candidates should have previously completed AC3-V(210251) and AC4-V (210260)

Course Objectives:

- To open up more doors and job opportunities
- To introduce to Japanese society, culture and entertainment

Course Outcomes:

On completion of the course, learners will be able to

CO1: Apply language to communicate confidently and clearly in the Japanese language
CO2: Understand and use Japanese script to read and write
CO3: Apply knowledge for next advance level reading, writing and listening skills
CO4: Develop interest to pursue further study, work and leisure

Course Contents

1. The Kanji: Brief Historical Outline, Introduction to Kanji, From Pictures to characters
2. Read and Write 58 Kanji Characters, talk about yourself/family/others, things, time, events, and activities-in the present, future, and past tense; shop at stores and order food at restaurants;
3. Lessons: Karate, Park(Playground), The Grandpa's Inaka, The Sun and the Moon, My little sister, Rice Fields, My Teacher, People who Exit and People who Enter.

Reference Books :

1. Japanese Kanji and Kana, "A complete guide to the Japanese writing system", Wolfgang Hadamitzky & Mark Spahn, Tuttle Publishing, Third edition ISBN: 978-1-4629-1018-2 (eBook)
2. Banno, Eri, Yoko Ikeda, et al. Genki I, "An Integrated Course in Elementary Japanese", 2nd ed. Japan Times/Tsai Fong Books, 2011. ISBN: 9784789014403.
3. Anna Sato and Eriko Sato, "My First Japanese Kanji Book, Learning kanji the fun and easy way", TUTTLE PUBLISHING, First Edition ISBN: 978-1-4629-1369-5 (eBook)

@The CO-PO Mapping Matrix

CO\ PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	-	-	-	-	-	-	-	-	1	3	1	1
CO2	-	-	-	-	1	-	-	-	-	3	1	1
CO3	-	-	-	-	1	-	-	-	-	3	2	2
CO4	-	-	-	-	-	-	-	-	-	1	-	1

Savitribai Phule Pune University
Third Year of Engineering (2019 Course)
310259: Audit Course 6

Home

In addition to credits, it is recommended that there should be audit course, in preferably in each semester starting from second year in order to supplement students' knowledge and skills. Student will be awarded the bachelor's degree if he/she earns specified total credit [1] and clears all the audit courses specified in the curriculum. The student will be awarded grade as AP on successful completion of audit course. The student may opt for one of the audit courses per semester, starting in second year first semester. Though not mandatory, such a selection of the audit courses helps the learner to explore the subject of interest in greater detail resulting in achieving the very objective of audit course's inclusion. List of options offered is provided. Each student has to choose one audit course from the list per semester. Evaluation of audit course will be done at institute level itself. Method of conduction and method of assessment for audit courses are suggested.

Criteria

The student registered for audit course shall be awarded the grade AP (Audit Course Pass) and shall be included such AP grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not accounted in the calculation of the performance indices SGPA and CGPA. Evaluation of audit course will be done at institute level itself [1]

Guidelines for Conduction and Assessment (Any one or more of following but not limited to):

- Lectures/ Guest Lectures
- Visits (Social/Field) and reports
- Demonstrations
- Surveys
- Mini-Project
- Hands on experience on focused topic

Course Guidelines for Assessment (Any one or more of following but not limited to):

- Written Test
- Demonstrations/ Practical Test
- Presentations, IPR/Publication and Report

Audit Course 6 Options

Audit Course Code	Audit Course Title
AC6-I	Digital and Social Media Marketing
AC6-II	Sustainable Energy Systems
AC6-III	Leadership and Personality Development
AC6-IV	Foreign Language (one of Japanese/Spanish/French/German). Course contents for **Japanese (Module 4)** are provided. For other languages institute may design suitably.
AC6-V	MOOC- Learn New Skills

Note: It is permitted to opt one of the audit courses listed at SPPU website too, if not opted earlier.
http://collegecirculars.unipune.ac.in/sites/documents/Syllabus%202017/Forms/AllItems.aspx
http://www.unipune.ac.in/university_files/syllabi.htm

AC6-I Digital and Social Media Marketing

Prerequisites: Internet Technologies

Course Objectives:

- To understand the importance of digital marketing
- To understand the social media and marketing
- To understand the effective marketing strategies and ways

Course Outcomes:

On completion of the course, learners will be able to

CO1: Understand the fundamentals and importance of digital marketing

CO2: Use the power of social media for business marketing

CO3: Analyze the effectiveness of digital marketing and social media over traditional process

Course Contents

1. A Framework for Digital Marketing
2. Domain Names, Email, and Hosting
3. Yes, You need a Website
4. The Three Components of a Modern Website: Mobile, Fast, and Accessible
5. Lock It Down: Digital Privacy, Data Security, and the Law
6. Social Media
7. Email Marketing
8. Online Advertising

Reference Books :

1. Avery Swartz, "See You on the Internet: building your small business with Digital Marketing", ISBN 978-1-989603-08-6.
2. Social Media Marketing Workbook (2021): How to Use Social Media for Business (2021 Social Media Marketing 1).

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12
CO1	1	1	-	1	-	1	-	1	-	-	-	-
CO2	-	1	2	-	1	-	-	-	-	-	1	-
CO3	2	-	2	2	1	-	1	-	-	-	-	-

AC6-II Sustainable Energy Systems

Prerequisites: General awareness of environment and natural resources of energy

Course Objectives:

- To understand the importance of sustainable energy systems development
- To create awareness about renewable energy sources and technologies
- To learn about adequate inputs on a variety of issues in harnessing renewable energy
- To recognize current and possible future role of renewable energy sources

Course Outcomes:

On completion of the course, learners will be able to

CO1: Comprehend the importance of Sustainable Energy Systems

CO2: Correlate the human population growth and its trend to the natural resource degradation and develop the awareness about his/her role towards Sustainable Energy Systems protection

CO3: Identify different types of natural resource pollution and control measures

CO4: Correlate the exploitation and utilization of conventional and non-conventional resources

Course Contents

1. **Wind Energy:** Power in the Wind, Types of Wind Power Plants (WPPs), Components of WPPs, Working of WPPs, Siting of WPPs, Grid integration issues of WPPs.
2. **Solar Pv and Thermal Systems:** Solar Radiation, Radiation Measurement, Solar Thermal Power Plant, Central Receiver Power Plants, Solar Ponds, Thermal Energy storage system with PCM, Solar Photovoltaic systems: Basic Principle of SPV conversion, Types of PV Systems, Types of Solar Cells, Photovoltaic cell concepts: Cell, module, array, PV Module I-V Characteristics, Efficiency and Quality of the Cell, series and parallel connections, maximum power point tracking, Applications.
3. **Other Energy Sources:** Tidal Energy: Energy from the tides, Barrage and Non Barrage Tidal power systems. Wave Energy: Energy from waves, wave power devices. Ocean Thermal Energy Conversion (OTEC), Hydrogen Production and Storage. Fuel cell: Principle of working, various types, construction and applications. Energy Storage System, Hybrid Energy Systems.

Reference Books :

1. Joshua Earnest, Tore Wizeliu, “Wind Power Plants and Project Development”, PHI Learning Pvt.Ltd, New Delhi, 2011.
2. D.P.Kothari, K.C Singal, Rakesh Ranjan, “Renewable Energy Sources and Emerging Technologies”, PHI Learning Pvt.Ltd, New Delhi, 2013.
3. A.K.Mukerjee and Nivedita Thakur, “Photovoltaic Systems: Analysis and Design”, PHI Learning Private Limited, New Delhi, 2011

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO 11	PO12
CO1	-	-	-	-	-	-	1	-	-	-	-	-
CO2	-	-	-	-	-	-	2	-	-	-	-	1
CO3	-	-	-	-				-	-	-	-	-
CO4	-	-	-	-				-	-	-	-	2

AC6-III Leadership and Personality Development

Prerequisites: General awareness of communication and relationship.

Course Objectives:

- To understand the importance of communication
- To create awareness about teamwork and people skills
- To know thyself
- To recognize current and possible future of new-age thinking

Course Outcomes:

On completion of the course, learners will be able to

CO1: Express effectively through communication and improve listening skills

CO3: Develop **e**ffective team leadership abilities.

CO4: Explore self-motivation and practicing creative/new age thinking.

CO5: Operate effectively in heterogeneous teams through the knowledge of team work, people skills and leadership qualities.

Course Contents

1. **Communication :**
   Listening Skills, Communication - 7 C's, Vision and Charisma, Planning and Organizing - Complex Tasks and Ideas --> Actionable Tasks, Presentation Skills.
2. **Teamwork and People Skills :**
   Talent Picking skills, Strong networking and Employee engagement, Coach and Mentor the team, Influencing, Delegate and Empower, Generous, open communicator, Patience and Clarity of Mind, Inspire and Motivate, Ensure Team Cohesion, Empathy, Trust and Reliability.
3. **New-age Thinking :**
   Strategic Thinking, Critical and Lateral Thinking, Problem Solving Skills, Flexibility, Change Management – VUCA.
4. **Self-Awareness :**
   What is Self? – Real, Ideal and Social Self, Concepts related to Self - Self Concept, Self-Presentation, Self-Regulation and Impression Management, Definition and Causes of Prejudice, Relationship between Prejudice, Discrimination and Exclusion, Application – Attitudinal Change and Reducing Prejudices, Self Esteem and Self Awareness, SWOT – JOHARI, Self Esteem Quiz, Introduce Your Partner, Self Introduction - How to sell yourself?- appearance, voice modulation, verbal(simple language), Motivation and Optimism, Positive Emotions and Success.

Reference Books :

1. Paul Sloane, “The Leader's Guide to Lateral Thinking Skills Unlocking the Creativity and Innovation in You and Your Team”, 2006
2. Ronald Bennett, Elaine Millam, “Leadership for engineers : the magic of mindset”
3. Urmila Rai and S.M. Rai, “Business Communication”, Himalay Publication House
4. Baron R, Byrne D, Branscombe N, BharadwajG (2009), “Social Psychology, Indian adaptation” , Pearson , New Delhi
5. Baumgartner S.R, Crothers M.K. (2009) “Positive Psychology”, Pearson Education.

@The C[illegible] Matrix

CO\ PO	PO1	PO2	PO3	PO4	P[illegible]	PO8	PO9	PO10	PO11	PO12
CO1	1	-	-	-		1	1	3	-	2

CO2	-	-	-	-	-	-	-	1	-	2	1	2
CO3	-	-	-	-	-	1	-	-	2	1	-	1
CO4	-	-	-	-	-	-	-	1	-	-	2	1

AC6-IV: Foreign Language (Japanese) Module 4

Prerequisites: We recommend that candidates should have previously completed AC3-V(210251) , AC4-V (210260) and AC-5(310250)

Course Objectives:

- To open up more doors and job opportunities
- To introduce to Japanese society, culture and entertainment

Course Outcomes:

On completion of the course, learner will be able to

CO1: Have the ability to communicate confidently and clearly in the Japanese language
CO2: Understand the nature of Japanese script
CO3: Get introduced to reading, writing and listening skills
CO4: Develop interest to pursue further study, work and leisure

Course Contents

1. Introduction to types of adjectives (i and na)
2. Formation of adjectives (according to tense / negative / affirmative)
3. Introduction to more particles
4. Making sentences using various particles / verbs / adjectives
5. Topic based vocabulary (Places / Train travel related / Technical Katakana words)
6. More verb forms (te form, ta form, nai form, root verb etc.)
7. Question words
8. Further 25 Kanjis
9. Scenario based conversation practice / skits / role plays (At the market, At the hospital etc.)

Reference Books :

1. Minna No Nihongo, “Japanese for Everyone”, Elementary Main Text book1-1 (Indian Edition), Goyal Publishers and Distributors Pvt.Ltd.
2. http://www.tcs.com (http://www.tcs.com/news_events/press_releases/Pages/TCS-Inaugurates-Japan-centric-Delivery-Center-Pune.aspx)
3. Kazuko Karasawa, Mikiko Shibuya, “Nihongo Challenge N4 N5 Kannji Tomoko Kigami”, ISBN-10 4872177576, Ask Publishing Co.,Ltd.

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	-	-	-	-	-	-	-	-	1	3	1	1
CO2	-	-	-	-	1	-	-	-	-	3	1	1
CO3	-	-	-	-	1	-	-	-	-	3	2	2
CO4	-	-	-	-	-	-	-	-	-	1	-	1

AC6-V: v Skills

Prerequisites: Software Engineering (210

Course Objectives:

- To understand the fundamentals of DevOps
- To understand the Agility and ways of Agility
- To understand the software development using Agility approach

Course Outcomes:

On completion of the course, learner will be able to

CO1: Illustrate the agility and principles
CO2: Understand the software development using agile methodology
CO3: Apply DevOps for the software product development
CO4: Develop software products for early delivery through continual feedback and learning

Course Contents

1. **THE THREE WAYS :** Agile, continuous delivery and the three ways, The First Way: The Principles of Flow, The Second Way: The Principle of Feedback, The Third Way: The Principles of Continual Learning.
2. **WHERE TO START :** Selecting which value stream to start with, Understanding the work in our value stream…, How to design our organization and architecture, How to get great outcomes by integrating operations into the daily work for development.
3. **THE FIRST WAY: THE TECHNICAL PRACTICES OF FLOW :** Create the foundations of our deployment pipeline, Enable fast and reliable automated testing, Enable and practice continuous integration, Automate and enable low-risk releases, Architect for low-risk releases.
4. **THE SECOND WAY: THE TECHNICAL PRACTICES OF FEEDBACK :** Create telemetry to enable seeing and solving problems, Analyze telemetry to better anticipate problems, Enable feedback so development and operation can safely deploy code, Integrate hypothesis-driven development and A/B testing into our daily work, Create review and coordination processes to increase quality of our current work.
5. **THE THRID WAY: THE TECHNICAL PRACTICES OF CONTINUAL LEARNING :** Enable and inject learning into daily work, Convert local discoveries into global improvements, Reserve time to create organizational learning, Information security as everyone's job, every day, Protecting the deployment pipeline.

Reference Books :

1. Gene Kim, Jez Humble, Petrick Debois, "The DevOps Handbook: How to Create World-Class Agility, Reliability, and Security in Technology Organizations"
2. Len Bass, Ingo Weber, Liming Zhu, "DevOps: A Software Architect's Perspective " Publisher(s): Addison-Wesley Professional, ISBN: 9780134049885

@The CO-PO Mapping Matrix

CO\PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO 10	PO 11	PO 12
CO1	1	1	2	1	3	1	-	1	-	1	-	-
CO2	-	3	2	2	1	-	-	-	1	1	-	1
CO3	2	3	1	1	-	1	1	-	-	-	-	1
CO4	2	1	1	3	1	-	1	1	-	1	1	1

Savitribai Phule Pune University Second Year of Electronics / E & Tc Engineering (2019 Course) 204190: Mandatory Audit Course - 3		
Teaching Scheme:	**Credit**	**Examination Scheme:**
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List of Courses to be opted (Any one) under Mandatory Audit Course 3

- Technical English For Engineers
- Ecology and Environment
- Ecology and Society
- German I
- Science, Technology and Society
- Introduction to Japanese Language and Culture

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

In addition to credits courses, it is mandatory that there should be audit course (non-credit course) from second year of Engineering. The student will be awarded grade as AP on successful completion of audit course. The student may opt for two of the audit courses (One in each semester). Such audit courses can help the student to get awareness of different issues which make impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Student can choose one of the audit course from list of courses mentioned. Evaluation of audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not accounted in the calculation of the performance indices SGPA and CGPA. Evaluation of audit course will be done at institute level itself.

Selecting an Audit Course:

Using NPTEL Platform:

NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in

- Student can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course.
- Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal.
- After clearing the examination successfully; student will be awarded with certificate.

Assessment of an Audit Course:

- The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary.
- During the course students will be submitting the online assignments. A copy of same students can submit as a part of term work for the corresponding Audit course.
- On the satisfactory submission of assignments, the institute can mark as "Present" and the student will be awarded the grade AP on the marksheet.

Savitribai Phule Pune University Second Year of Electronics/E & Tc Engineering (2019 Course) 204201: Mandatory Audit Course - 4		
Teaching Scheme:	**Credit**	**Examination Scheme:**
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List of Courses to be opted (Any one) under Mandatory Audit Course 4

- Enhancing Soft Skills and Personality
- Language & Mind
- Emotional Intelligence
- German II
- Human Behaviour
- Speaking Effectively

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

In addition to credits courses, it is mandatory that there should be audit course (non-credit course) from second year of Engineering. The student will be awarded grade as AP on successful completion of audit course. The student may opt for two of the audit courses (One in each semester). Such audit courses can help the student to get awareness of different issues which make impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Student can choose one of the audit course from list of courses mentioned. Evaluation of audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and performance in these courses is not accounted in the calculation of the performance indices SGPA and CGPA. Evaluation of audit course will be done at institute level itself.

Selecting an Audit Course:

Using NPTEL Platform:

NPTEL is an initiative by MHRD to enhance learning effectiveness in the field of technical education by developing curriculum based video courses and web based e-courses. The details of NPTEL courses are available on its official website www.nptel.ac.in

- Student can select any one of the courses mentioned above and has to register for the corresponding online course available on the NPTEL platform as an Audit course.
- Once the course is completed the student can appear for the examination as per the guidelines on the NPTEL portal.
- After clearing the examination successfully; student will be awarded with certificate.

Assessment of an Audit Course:

- The assessment of the course will be done at the institute level. The institute has to maintain the record of the various audit courses opted by the students. The audit course opted by the students could be interdisciplinary.
- During the course students will be submitting the online assignments. A copy of same students can submit as a part of term work for the corresponding Audit course.
- On the satisfactory submission of assignments, the institute can mark as "Present" and the student will be awarded the grade AP on the marksheet.

Savitribai Phule Pune University Third Year of E & Tc Engineering (2019 Course) 304190: Skill Development		
Teaching Scheme:	**Credit**	**Examination Scheme:**
Practical: 02 hrs. / week	**01**	**Term work: 25 Marks**

Prerequisite Courses, if any:

1. Basics of Electronics Components
2. Working of Operational amplifier
3. Basics of Electronics measurement instruments and Tools

Companion Course, if any: --

Course Objectives:

- To build and upgrade practical knowledge ofan individual.
- To make students Employable with required skill set.
- To promote youth work to assist "Make in India" initiative.
- To grow and build confidence among students on specific skill sets.
- To cultivate Entrepreneur mindset after getting required experience.
- To improve professional skills such as moral/ethics/team work/communication skill/lifelong learning etc.

Course Outcome: After Successfully completing the course,

CO1: Student should recognize the need to engage in independent and life-long learning in required skill sets

CO2: Student needs to experience the impact of industries on society by visiting different industries and understand the importance of industrial products for analog and digital circuits and systems.

CO3: Student has to make use of the modern electronic and IT Engineering Tools and Technologies for solving electronic engineering problems.

CO4: Student would be able to communicate effectively at different technical and administrative levels.

CO5: Student will exhibit leadership skills both as an individual and as a member in a team in multidisciplinary environment.

List of Laboratory Experiments

Group A (Any Three)

Testing /Measurement/Calibration/Troubleshooting/Maintenance/Installation

1.	**Case studies on Study, Testing a[illegible]atteries.** A. Apply skill sets mentioned in #[illegible]ay be covered as per availability of lab or equipment's.

	B. Apply Skill sets mentioned in ***#Group A Skills 1***may be covered by visiting any Automobile service centers/Battery maintenance service centers or related industry. **Note: Batteries of e-Vehicle & Technology Involved (Lithium Batteries etc.)**
2.	**Case study on Automotive Electronics. (Sensors, Clusters, Controls, Semiconductor's devices etc.)** A. Apply Skill set mentioned in ***#Group A Skills 1and Group A Skills 2*** which is related to automotive electronics may be covered as per availability of lab or equipment's. **OR** B. Apply Skill sets mentioned in ***#Group A Skills 1***may be coveredby visiting any Automobile service centers or related industry.
3.	**Case study on Biomedical Instrumentation** A. Apply Skill set mentioned in ***#Group A Skills 3*** which is related to automotive electronics may be covered as per availability of lab or equipment's. **OR** B. Visit biomedical instrument maintenance service centers **OR** C. Visit Hospitals or related industry. **Note: Students are expected to know about sensors technology / Interface / maintenance / calibration of electronic instrumentation of some of these equipment's.**
4.	Troubleshooting and maintenance of PCB Boards &Controllers
5.	Troubleshooting and maintenance of Power supply
Group B (Any Two) **Software / Hardware Design**	
1.	**Design and Simulate dc-dc boost converter for battery-based applications** Design a conventional dc-dc boost converter to step-up the battery voltage of 5 V to 10 V. Draw the circuit diagram and find required value of duty ratio. Implement the circuit in open-source TINA software. Plot the graphs of output voltage and PWM signal with respect to time.

2.	**Design a web page(s)** A. Using different text formatting tags B. With links to different pages and allow navigation between pages C. With Images, tables and frames D. Using style sheets to maintain uniform style for all web pages E. Using a form that uses all F. Validate all the controls pl g Java Script.

	Note: Use maximum above points while designing Web page.
3.	**SMPS Design** A. Design and Simulate of SMPS of 24 V @ 1A. **OR** B. Design, simulate and Implement buck converter using ICs like LM3842 / LM 3524 and measure performance parameters like 1. Load regulation 2. Line regulation 3. Ripple rejection 4. Output impedance and 5. Dropout voltage. 6. Note: Hardware based assignments: **Note : EDA tool (NI Multisim/ORCAD/PSPICE / Altium Designer suite etc.)**
4.	**Design and Simulate dc-dc boost converter for battery-based applications** Design a conventional dc-dc boost converter to step-up the battery voltage of 5 V to 10 V. Draw the circuit diagram and find required value of duty ratio. Implement the circuit in open-source TINA software. Plot the graphs of output voltage and PWM signal with respect to time.
5.	**Design and Simulate PID Controller based on OP-AMP** Design an analog PID controller to track a reference voltage of 5 V in a circuit. Draw the circuit diagram of the controller and implement the circuit in open-source TINA software. Change the reference voltage to 10 V and show that the circuit can still track this changed reference voltage. Show the effect of 3 controller gains viz. proportional gain, integral gain and derivative gain on the output response.
Group C (Compulsory) **Industrial Visit (Practical Visit)**	
1.	Industrial visit to Maintenance /Calibration/ service department of Electronics industry/Hospitals/Service centers etc. Student Should visit to related field and submit report in a predefined format.
2.	Industrial visit to software industry to understand the different processes and skills required as a software professional engineer

Group D (Compulsory) Documentation/Specification /Manual	
1.	Study of documentation/specification /Manual/SOP **Note: Based on group B assignment, student need to prepare user manual / SOP and make and effective presentation.**

Learning Resources

Reference Books:

1. Ron Lenk, "Practical design of Power Supplies", John Wiley & Sons, 2005.
2. Abraham I. Pressman," Switching Power Supply Design", McGraw-Hill, 3rd Edition, 2009.
3. Khandpur R.S., "Biomedical Instrumentation", TMH, 3rd Edition.
4. W Bosshart, "Printed Circuit Boards - Design & Technology", Tata McGraw Hill, 1st Edition.
5. D.Patranabis, "Principles of Industrial Instrumentation", TMH Publishing Co., 2nd Edition, 2008
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Savitribai Phule Pune University Third Year of E & Tc Engineering (2019 Course) 304191 (A): Mandatory Audit Course - 5		
Teaching Scheme:	**Credit**	**Examination Scheme:**
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List of Courses to be opted (Any one) under Mandatory Audit Course 5

- Developing Soft skills and Personality
- Entrepreneurship and IP Strategy
- Urbanization and Environment
- Environmental & Resource Economics
- Environment and Development
- Globalization and Culture

GUIDELINES FOR CONDUCTION OF AUDIT COURSE

In addition to credits courses, it is mandatory that there should be audit course (non-credit course) from second year of Engineering. The student will be awarded grade as AP on successful completion of audit course. The student may opt for two of the audit courses (One in each semester). Such audit courses can help the student to get awareness of different issues which make impact on human lives and enhance their skill sets to improve their employability. List of audit courses offered in the semester is provided in the curriculum. Student can choose one of the audit course from list of courses mentioned. Evaluation of audit course will be done at institute level.

The student registered for audit course shall be awarded the grade AP and shall be included such grade in the Semester grade report for that course, provided student has the minimum attendance as prescribed by the Savitribai Phule Pune University and satisfactory in-semester performance and secured a passing grade in that audit course. No grade points are associated with this 'AP' grade and pe courses is not accounted in the calculation of the performance indices SG uation of audit course will be done at institute level itself.

Audit Course 3: Road Safety

211090

Road transport remains the least safe mode of transport, with road accidents representing the main cause of death of people. The boom in the vehicle population without adequate road infrastructure, poor attention to driver training and unsatisfactory regulation has been responsible for increase in the number of accidents. India's vehicle population is negligible as compared to the World statistics; but the comparable proportion for accidents is substantially large.

The need for stricter enforcement of law to ensure greater safety on roads and an environment-friendly road transport operation is of paramount importance. Safety and security are growing concerns for businesses, governments and the traveling public around the world, as also in India. It is, therefore, essential to take new initiatives in raising awareness, skill and knowledge of students as one of the ibid stake holders who are expected to follow the rules and policies of the government in order to facilitate safety of individual and safe mobility of others.

Course Contents:

1. Existing Road Transport Scenario
2. Accident Causes & Remedies
3. Road Accident Investigation & Investigation Methods
4. Vehicle Technology – CMVR & Road Safety
5. Regulatory / Legislative Provisions for Improving Road Safety
6. Behavioral Training for Drivers for Improving Road Safety
7. Road Safety Education
8. Road Engineering Measures for Improving Road Safety

Soft Skills
211097

Teaching Scheme	Credit Scheme	Examination Scheme
Practical: 2 hours / week	Practical: 1	Term Work: 25 marks

Objectives

- To encourage all round development of students by training them in necessary soft skills.
- To make the engineering students realize the importance of soft skills in the holistic development of personality.
- To foster the students soft skills with a special emphasis on improving their communicative competence in English.

Overview

Soft skills are a set of skills required for a holistic development of an individual. Through this course, the students of engineering will be trained in the necessary soft skills which are required for them not only to do well academically but also to excel in each significant aspect of life. Effective communication skills in English have become a prerequisite for students to enhance their academic performance as well as earn a good placement. These skills are also essential for their professional growth. Therefore, the necessary soft skills will be taught with a special emphasis on communication skills in English. Today, the employability of a student is defined by not only his command over technical skills but also his sound soft skills. The soft skills improve students' confidence and enable them to implement the technical skills learnt more efficiently. Training in soft skills infuses in student's positive attitude and makes them self-assured. They can do well in every walk of life and achieve success in their endeavors. Thus, soft skills contribute significantly to the all-round development of students and therefore need to be taught effectively with an emphasis on adequate practical exposure.

Teaching Methodology

Each class should be divided into three batches of 20-25 students each. The sessions should be activity based and should give students adequate opportunity to participate actively in each activity. Teachers and students must communicate only in English during the session. Specific details about the teaching methodology have been explained in every activity given below.

Practical Activities (Term work)

Following 10 activities are compulsory and teachers must complete them during the practical sessions within the semester. The teacher should give students 10 assignments on the basis of the 10 activities conducted in the practical sessions. Students will submit these 10 assignments as their term work at the end of the semester but it should be noted that the teacher should assess their assignment as soon as an activity is conducted. The continual assessment process should be followed.

1. Self-Assessment: (2 hours)

The students should be made aware of their goals, strengths and weaknesses, attitude, moral values, self-confidence, etiquettes, non-verbal skills, achieve activity. The teacher should explain to them on how to set goals, SWOT Analysis, Con lues, positive attitude, positive thinking

and self-esteem. The teacher should prepare a questionnaire which evaluate students in all the above areas and make them aware about these aspects.

2. Public Speaking (4 hours)

Any one of the following activities may be conducted:

a. **Prepared speech** (topics are given in advance, students get 10 minutes to preparethe speech and 5 minutes to deliver.
b. **Extempore speech (**students deliver speeches spontaneously for 5 minutes eachon a given topic)
c. **Story telling (Each student narrates a fictional or real life story for 5 minutes each)**
d. **Oral review** (Each student orally presents a review on a story or a book read bythem)

3. Power-point Presentations (4 hours)

Students should make a presentation on any informative topic of their choice. The topic may be technical or non-technical. The teacher should guide them on effective presentation skills. Each student should make a presentation for at least 10 minutes.

4. Formal Group Discussion (4 hours)

Each batch is divided into two groups of 12 to 14 students each. Two rounds of a GD for each group should be conducted and teacher should give them feedback.

5. English Language Proficiency Test (2 hours)

The teacher should conduct a 50 mark English proficiency test in the lab and discuss the answers with explanation and more illustrations.

6. Mock Meetings (2 hours)

In order to enhance students' formal oral communication, mock meetings can be conducted. Teacher should give a topic for the meeting and teach students how a notice and agenda for a meeting is prepared. Students will participate in the meeting assuming the roles assigned by the teacher. After the meeting, teacher should guide students on how minutes of meeting are recorded.

7. Letter, Report & Resume writing (4 hours)

Each student will write one formal letter, one report and a resume. The teacher should teach the students how to write the letter, report and build resume. The teacher should give proper format and layouts.

8. Reading and Listening skills (4 hours)

The batch can be divided into pairs. Each pair will be given an article (any topic) by the teacher. Each pair would come on the stage and read aloud the article one by one. After reading by each pair, the other students will be asked questions on the article by the readers. Students will get marks for correct answers and also for their reading skills. This will evaluate their reading and listening skills. The teacher should give them guidelines on improving their reading and listening skills. The teacher should also give passages on various topics to students for evaluating their reading comprehension.

9. Conflict Management and decision making skills (2 hours)

The teacher should teach students how to make sound and practical decisions by dealing with conflicts. Students should know how to manage internal and external conflicts. The teacher can conduct a case study activity to train students in these skills.

10. Stress management (2hours)

The teacher should conduct a session on stress management and guide students on how to manage stress. The teacher may conduct a stress relieving activity in the class. He/she may counsel students individually to know their problems and guide them on dealing with them effectively.

Scheme of Evaluation

The teacher should give marks out of 10 for each activity. The total marks for all 10 activities will be 100 marks. At the end of semester, the marks scored by a student out of 100 will be scaled down to marks out of 25. Thus, each student will get marks out of 25 for this subject.

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Audit Course 6

Technical writing and communication skill

311094

This course is intended to equip the students with skills to write technical reports and also to equip them with skills to communicate and articulate in English (verbal as well as writing)

Technical Writing –

- Various forms of scientific writings- theses, technical papers, reviews, manuals, etc.
- Various parts of thesis and research communications (title page, authorship contents page, preface, introduction, review of literature, material and methods, experimental results and discussion); Writing of abstracts, summaries, précis, citations etc.;
- Commonly used abbreviations in the theses and research communications;
- Illustrations, photographs and drawings with suitable captions; pagination, numbering of tables and illustrations;
- Writing of numbers and dates in scientific write-ups; Editing and proof-reading; Writing of a review article.

Communication Skills –

- Grammar (Tenses, parts of speech, clauses, punctuation marks);
- Error analysis (Common errors);
- Concord;
- Collocation; Phonetic symbols and transcription;
- Accentual pattern: Weak forms in connected speech: Participation in group discussion: Facing an interview;
- Presentation of scientific papers