



AISSMS

COLLEGE OF ENGINEERING

ज्ञानम् सकलजनहिताय



Accredited by NAAC with "A+" Grade | NBA - 6 UG Programmes

NAAC Criteria -1.3: Curriculum Enrichment

1.3.1 The Institution integrates cross- cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross-cutting issues addressed through SPPU curriculum

1.3.1.B. Gender

Savitribai Phule Pune University, Pune
B E Civil (2019 Pattern) w. e. f. July 2022
401010 Audit Course I b: Communication Etiquette in Workplaces

Teaching scheme	Credit	Examination scheme
Tutorial: 01 Hours/week	--	Grade

Pre-requisites

None

Course objectives

- 01 Develop an understanding of workplace codes, professionalism at workplace
- 02 Understand the workplace ethics
- 03 Develop an understanding of Business ethics, workplace privacy and ethics
- 04 Learn teamwork at workplace

Course outcome

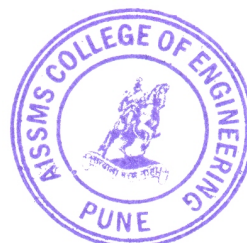
On successful completion of this course, the learner will be able to,

- 01 Develop an understanding of workplace codes, professionalism at workplace
- 02 Learn the workplace ethics
- 03 Develop an understanding of Business ethics, workplace privacy and ethics
- 04 Learn teamwork at workplace

Course Content

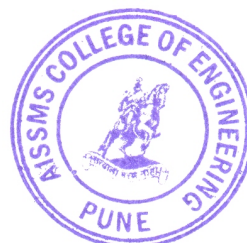
Unit I: Ethics in engineering profession and roles of engineers, ethical codes and its need, codes from other profession, advertising standards of India, corporate codes, knowledge of ethical codes. Workplace ethics: needs, principles, development of personal ethics, workplace ethics for employees-ethical behaviour in workplace- professionalism, ethical violations by employees, employee attitude and ethics, employee etiquettes. Benefits of ethics in workplace employee commitment, investor loyalty, customer satisfaction, profits professionalism at workplace: unethical conduct for employees and employers. Factors leading to unethical behaviours, different unethical behaviours, measures to control unethical behaviours, rewarding ethical behaviour

Unit II: Business ethics: overview of business ethics, corporate governance, ethical issues in human resource management- the principal of ethical hiring, firing, worker safety, whistle blowing, equality of opportunity, discrimination, ethics and remuneration, ethics in retrenchment. Ethical dilemmas at workplace, ethical issues in global business, corporate responsibility of employers, workplace privacy & ethics: privacy at workplace, hardware, software and spyware, plagiarism and computer crimes, convenience and death of privacy, defence of employee privacy rights. Teamwork at workplace: teams, elements of team, stages of team development, team meetings, team rules, and teams work and professional responsibility, rules of professional responsibility, ASME code of ethics, discrimination, sexual harassment, creating awareness about workplace harassment, compulsory workplace guidelines, ethics of managing change in workshop.



Reference Books

- 01 Business Ethics, Kurt Stanberry and Stephen M. Byars, Tata Mc Graw Hill Publisher.
- 02 A Guide to Corporate Business Etiquette, How to Maintain Effective Communication at Work Paperback, Satish Babu Bachu, 4th Edition, 17 July 2014.
- 03 The Essentials of Business Etiquette and workplace through ethics, Barbara Pachter, 5th Edition, 2018.
- 04 The Etiquette Advantage in Business, Personal Skills for Professional Success, Daniel Post Senning, Peter Post, Anna Post, Lizzie Post, Peggy Post, 3rd Edition.
- 05 Subramanian Business Etiquette: 101 Ways to Conduct Business with Charm & Savvy, Ann Sabath.
- 06 The Unwritten Rules of Professional Etiquette, Ryan Sharma, 4th Edition.



Savitribai Phule Pune University, Pune
B E Civil (2019 Pattern) w. e. f. July 2022
401019 Audit Course II a: Social Responsibility

Teaching scheme	Credit	Examination scheme
Tutorial: 01 Hours/week	--	Grade

Pre-requisites

None

Course objectives

- 01 Develop understanding of social responsibility
- 02 Understand the International framework for Social Responsibility
- 03 Know the drivers of social responsibility in India
- 04 Identify the key stakeholders of social responsibility

Course outcomes

On successful completion of this course, the learner will be able to:

- 01 Develop understanding of social responsibility
- 02 Learn the International framework for Social Responsibility
- 03 Know the drivers of social responsibility in India
- 04 Identify the key stakeholders of social responsibility

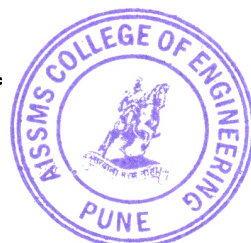
Course Contents

Unit 1: Introduction to social responsibility meaning and definition, history of social responsibility, concepts of charity, social philanthropy, citizenship, sustainability and stakeholder management, environmental aspects of social responsibility. International framework for social responsibility: millennium development goals, sustainable development goals, relationship between corporate social responsibility and millennium development goals, OECD corporate social responsibility policy tool.

Unit 2: Drivers of social responsibility in India: market based pressure and incentives, civil society pressure, the regulatory environment in India counter trends, review of current trends and opportunities in social responsibility, review of successful corporate initiatives and challenges of social responsibility. Identifying key stakeholders of social responsibility: role of public sector in corporate, government programs, non-profit and local self-governance in implementing social responsibility, global compact self-assessment tool, national voluntary guidelines by govt. of india, roles and responsibilities of corporate foundations.

Reference books

- 01 Strategic Corporate Social Responsibility: William B. Werther Jr. and David Chandler, Stakeholders in a Global Environment, Second Edition, Sage Publications.
- 02 Corporate Social Responsibility in India: Sanjay K Agarwal, Sage Publications.
- 03 Corporate Social Responsibility: An Ethical Approach: Mark S. Schwartz, Broadview Press.



Savitribai Phule Pune University, Pune
B E Civil (2019 Pattern) w. e. f. July 2022
401019 Audit Course II b: Human Rights

Teaching scheme	Credit	Examination scheme
Tutorial: 01 Hours/week	--	Grade

Pre-requisites

None

Course objectives

- 01 Understand the concept of Human rights and Human rights Movement
- 02 Understand the Human rights and Indian Constitution
- 03 Gather Knowledge about Human Rights of the Different Sections and contemporary issues
- 04 Gather knowledge about international scene towards human rights with reference to engineering Industry

Course outcomes

On successful completion of this course, the learner will be able to,

- 01 Gather Knowledge about Human rights and Human rights Movement
- 02 Develop understanding of Human rights and Indian Constitution
- 03 Discuss Human Rights of the Different Sections and contemporary issues
- 04 Discuss International scenario towards human rights with reference to engineering Industry

Course Content

Unit 1: Human rights: concept, development, evolution-philosophical, sociological and political debates, benchmarks of human rights movement. Human rights and the Indian constitution: constitutional framework, fundamental rights and duties, directive principles of state policy, welfare state and welfare schemes. Human rights and state mechanisms: police and human rights, judiciary and human rights, prisons and human rights, national and state human rights commissions.

Unit 2: Human rights of the different sections and contemporary issues: unorganized sector, right to environment, particularly industrial sectors of civil engineering and mechanical engineering, globalization and human rights, right to development, citizens' role and civil society: social movements and non-governmental organizations, public interest litigation. Role of non-government organizations in implementation of human rights: right to information. Human rights and the international scene: primary information with reference to engineering. Industry: UN documents, International mechanisms (UN & Regional), International criminal court.

Reference Books

- 01 Human Rights in India- A Mapping: Usha Ramanathan.
Free download from <http://www.ielrc.org/content/w0103.pdf>
- 02 Introduction to International Humanitarian Law by Curtis F. J. Doebbler - CD Publishing
- 03 Study material on UNESCO, UNICEF web site
- 04 http://www.unipune.ac.in/pdf_files/final%20book_03042012.pdf
- 05 <http://eclm.unipune.ac.in/Human rights>

